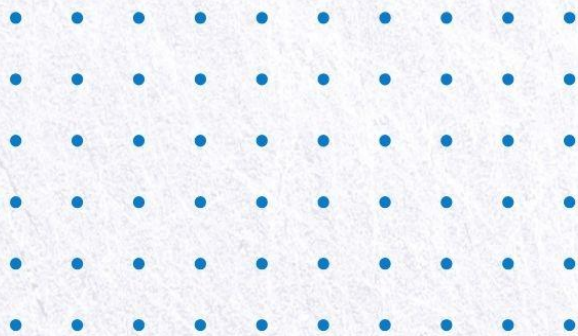


NON TEACHING TEACHING STAFF FEED BACK 2023-24 ACTION TAKEN REPORT



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THANK YOU

**NON-TEACHING STAFF FEED BACK
ACTION TAKEN REPORT
Darrang College, Tezpur Assam**

The areas where the majority of the non-teaching staffs are not satisfied with are Canteen Facilities and Medical facility. On the basis of the result of Non-teaching employees survey the following actions are taken

Sl No	Areas of concern	Action Taken
1.	Canteen (Statement 4)	The canteen is renovated. A new reputed vendor has been selected and approved by the G.B. of the college. The renovated canteen will reopen within May,2024.
2.	Medical facility (Statement 8)	For medical facility the college G.B has approved the proposal for appointment of a part time Doctor for the college.
3.	Promotion (Statement 24)	Promotion of non-teaching staff is under the jurisdiction of the Director of Higher Education (DHE), Govt. of Assam. The proposal for promotions of staffs is forwarded to the DHE after approval of the G.B. of the College. S.A has been instructed to prepare the proposals of all promotions in well advance so that they can be forwarded to the DHE in time.
4.	Staff Training (Statement 11)	College has already initiated inhouse training on application of computers and soft skill. A seven-day orientation programme on Office Management has been conducted in 2023. IQAC has already chalked out plan for extensive training programme for non-teaching staff in the coming years.




Principal
Darrang College
Tezpur, Assam