SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

DARRANG COLLEGE

MAHABHAIRAB ROAD, TEZPUR
784001
www.darrangcollege.in

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Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Established in 1945, Darrang College is one of the most reputed institutions of higher education in Assam. Affiliated to Gauhati University, it has a large enrolment offering 31 Under Graduate Courses in all the three streams: Arts, Science and Commerce besides hosting 5 Post Graduate regular courses in Assamese, Geography (both MA & MSc), Botany and Zoology and also correspondence courses in a number of subjects under Gauhati University, Distance Education mode. Thus Darrang College is splendidly marching towards achieving its goal of creating excellence in teaching - learning and in producing best graduates in undergraduate programs and gold medallists in   post graduate program.

Since the first assessment of 2004 which saw the College being awarded B++ grade by NAAC, the college has been untiringly striving to excel in all fronts keeping the Peer Team's observations in mind. It has been striving for creating best infrastructure, good library resources, sports and cultural facilities to impart holistic education to the learners.

In line with its Mission and Vision and core values, it thrives for quality in higher education. Learner centric approaches have always been vital for motivating students which are reflected in its all areas viz. teaching, learning, curriculum delivery, design and all its transactions. **Curriculum** wise, new Departments like Biotechnology, Home Science and Computer Science have come up. 'Darrang College Vocational Centre' is an innovation under which skill based courses like Para-Medical, Mobile Repairing, Computer Hardware, Electronics Maintenance and Communicative English are offered.   The Computer Education Centre has been playing an important part in imparting not only computer literacy but also communication technology so as to enhance the employability of its learners. A strict academic calendar and regular assessments has ensured improvements in the regularity, performance and number of classes.

Research and extension   work has got a big lift in recent times with a number of projects from sponsoring agencies like CSIR, DST, DRDO, ICSSR, UGC, DBT being carried out. The resources are mobilised for creating new resources and various projects are being implemented with utmost sincerity and transparency. Various welfare initiatives are being undertaken for teaching and non-teaching staff.

Vision

VISION:

DARRANG COLLEGE STANDS FIRM TO REACH THE TOP AMONG THE BEST INSTITUTIONS OF THE COUNTRY BY GENERATING FRUITFUL SOCIAL, ECONOMIC, CULTURAL AND HUMAN RESOURCES THROUGH PROMOTION OF QUALITY EDUCATION AND THUS TO MOULD THE

SOCIETY COPE WITH THE CHANGING NEED OF TIME.

Mission

MISSION:

- TRANSFORM LIVES AND SERVE THE SOCIETY BY PROMOTING PARTICIPATION IN HIGHER EDUCATION.
- TO STRIVE FOR EXCELLENCE IN "TEACHING AND LEARNING" IN A STUDENT-CENTRED ENVIRONMENT AND RESEARCH AND FELLOWSHIP FOR COMMUNITY DEVELOPMENT

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- In the pretext of public opinion Darrang College is the institute of repute in the North Bank of Brahmaputra with a sprawling campus of 15.5 acres consisting of state of the art buildings arranged in an excellent way
- The college has a reputation of attracting the best talents of different cultural diversity from almost all corners of the state and the NE region.
- Variety of courses are offered giving ample choices in science, arts and commerce streams in regular, distance, vocational and skill based courses along with four PG Departments.
- Up to the mark human and physical infrastructure, fully equipped and well automated central library, excellent sporting facility.
- The College has DBT Biotech Hub and funding by DST under Star College Scheme
- Introduction and excellent use of ICT tools in teaching learning process
- Inculcation of compassion and empathy through students' participation in socially relevant activities.
- Well-regulated student's progression mechanism with an excellent student-teacher relationship supported by online feedback system and Grievance Redressal Mechanism.
- Finely tuned Participatory Governance with an inspiring leadership.
- The academic achievements are recognised both to the students and the Departments.
- Intellectual vibrancy is present.
- Our experience is that the integration of social justice into the pursuit of excellence accounts for a great deal of our institutional dynamism thus we are committed to social justice strictly following the reservation policies and helping the poor students.
- The Institution constantly strives towards Character formation of the students -
  - To be responsible, regular and punctual
  - In developing the capacity to think objectively and discuss freely
  - Courteous conduct,
  - Inculcation of the spirit of service
  - An attitude of respect towards the environment. We keep our environment litter free and clean. Students respect the inviolability of the campus.
  - An outlook on life based on equality and free from discrimination of any kind.
- The promotion of a deep sense of bonding among students, despite the diverse backgrounds and social strata they come from. The Motto of the College is "Be a Jewel Among Men" this implies the discipline of putting every effort to be the best living creature.

Institutional Weakness

Any institution that is truly geared to the pursuit of excellence cannot otherwise neglect the weaknesses. We have, thanks to our emphasis on strong student-teacher relationships and our eagerness to ensure optimum quality in education, chosen to be an affiliated institution. This means that the repertoire of our academic offering is limited. At a time when inter-disciplinarity is the norm, we cannot afford to stay anchored in our old vision, which has had its relevance.

We are, financially, a poor institution as we do not have any fine process of generating fund apart from the fees collected from students and funding of government agencies. Any institution that opts to move along the straight and narrow path has to be financially strong. The management of the institution is in no position to invest on its own any further into the continued growth and development of the College. At the same time, we are also proud of our austere and Spartan existence.

While the facilities we have are excellent, we need additional facilities like more conference centres, seminar rooms, well-furnished auditorium, a well-equipped automated office, well-equipped gymnasium, these are to mention a few only.

Filling up of vacancies in both teaching and non-teaching staff is awaiting due to different change in policies of the state government. Also serious impediments in getting sanctioned post for the newly opened departments and subjects for which quality of teaching staff has to be compromised.

Thanks to the onset of the modern culture, the sense of tradition that sustained the College is getting diluted. This can have serious consequences in the near future. We do not want to console ourselves by saying that Darrang College cannot remain isolated from general trends and tendencies.

Institutional Opportunity

The College has one of the largest campuses (15.54 acres on the main campus). We have used up to 80% so far. This is a huge asset. The scope for growth within this hugely defined area is considerable.

The College is well poised to take advantage of the various schemes on offer from the UGC for development and up gradation of facilities. It is at the present time doing all it can to emphasize a research culture at the undergraduate level through the research projects as part of the curriculum i.e., to expand the research opportunities in the coming years.

The mentoring system can be strengthened for addressing the problems of the students more effectively. Exposure of students to research problems and methodology through project work and publications of departmental magazines.

There is immense scope for starting new courses. The core strengths of the College –as a liberal arts, commerce and science college- can only become more and more relevant as years go by. It is for this reason that the most talented young men and women from all over the state prefer Darrang College over other institutions, its close proximity to Tezpur Central University, Defence Research Laboratory, North Eastern

Regional Institute of Land and Water Management, North Eastern Regional Institute of Science & Technology add to its value as an institute of repute.

More activities are to be planned for e-governance and the up gradation of existing ICT tools for teaching learning process.

Institutional Challenge

The challenge of multi-disciplinarity:

1. The challenge to add significantly to our infrastructure and to add to the basket of courses we offer.
2. Being basically undergraduate institution tie-ups for collaboration in research is a challenge.
3. Faculty exchange programs are to be made more frequent.
4. To maintain the balance between educational technology and human stature. [The Guru-Gadget Balance in life and in education]
5. To remain rooted in the proven, core traditions of the College, especially its spiritual foundation, in a secularizing and modern world thus focussing on social orientation.
6. To foster a deep sense of commitment in the fresh faculty appointees who hail from different traditions.
7. To grow without outgrowing oneself; that is, to grow without compromising the character and culture of the College

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College has a systematized mechanism for analysing and ensuring the objectives of the curriculum both in letter and spirit are being adequately and consistently met. The College publishes a detailed prospectus and each academic session starts with students counselling programmes. Syllabus distribution and lesson plan is prepared in advance which is time bound and systematic among the faculty members before the start of the semester classes.

The institution actively participate in the course design and the development process of Gauhati university(under which it is affiliated) by providing suggestions and communicating the feedback from faculty, students, for appropriate inclusions and alterations. Percentage of participation of full time teachers in various bodies of the affiliating university such as BoS and Academic Council during the last five years amounts to 8.91% of the total faculty which is comparatively higher for a affiliated college like us with only four post graduate departments.

Number of courses offered by the institution across all programs during the last five years is 36 in nos while the umber of certificate and diploma program introduced during the last five years is 11 in nos i.e., percentage of new Courses introduced during last five years amounts to 55.56% in total which substantiates our constant endeavour towards promulgation of the institute to higher level of academics.

We have four departments with PG classes where CBCS pattern of curriculum is present which amounts to 13.89% of total programs in which the Choice Based Credit System (CBCS) has been implemented.

The percentage of students undertaking field projects and internships is 26.19% of the total students which is reflective of the endeavour on curriculum delivery to students with hands on experiences, participative learning etc.

Various ICT courses, BSc Course in Biotechnology, BSC course in computer science are effectively introduced by the institution. For making teaching-learning process more effective, group discussions on topics relevant to the curriculum, students' seminars and activities like quizzing are conducted. Environmental education is a mandatory course for the undergraduate students in order to introduce and aware those to crucial environmental concerns.

Teaching-learning and Evaluation

This is evident by the Average of last five years enrolment percentage of 90.35%. The average percentage of seats earmarked for various reserved categories during the last five years is according to GOI regulations, which justifies our commitment towards up liftmen of the backward classes.

The institution boost of a high average percentage of 101.67% full time teachers while the faculties with Ph.D. during the last five years are 46.79%. with a teaching experience average of 16.59 years. The percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc., is 87.5%.

Program outcomes of the Institution are stated and displayed on website. The average pass percentage of Students is as high as 74.11%. and new Courses introduced during last five years is 55.56%. While courses imparting transferable and life skills offered during the last five years is 11 in nos.

Regular evaluation test are conducted like Periodic tests and Sessional examinations. Remedial classes are held for slow learners with Reforms in Continuous Internal Evaluation (CIE) system the mechanism of internal assessment is transparent and robust in terms of frequency, transparency and variety.

Being a coeducation Institution the Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.

The students also participate in various activities organized by the institution like literary, art and craft, sports and cultural activities, human values, environmental issues etc. which helps them to have a gender neutral perspective, fosters human values and helping them in the process of becoming good citizens. Code of ethics is laid down by the research committee of the college to foster fair research environment in the college.

Research, Innovations and Extension

The Institution has constantly tried to create an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge. The institution encourages and develops clarity on concepts like critical and free thinking, creativity and scientific temper this is evident through the institutional stated Code of Ethics to check malpractices and plagiarism in Research. Number of books and chapters in edited

volumes/books published is 184 in numbers. The institution always has a quest for constant innovation: ecological and historical conservation, participation, empowering students and teachers to attain excellence. This is substantiated form the grants for research projects sponsored by government and non-government sources in the institution during the last five years i.e., 11 in numbers amounting to 72.7 lakhs. Though we are basically an UG College but the Percentage of teachers recognised as research guides at present is 4.55% of the total faculty strength.

All these vitally connect the College with the community, the nation and the world, through multiple linkages in the form of small activities by student fraternity. Such programmes are conducted to induce practical knowledge among students and making them market oriented. Faculty members serve as catalysts in the process of enabling them to grow in this important respect. Most importantly, students are encouraged to stay focused on growing through learning.

Workshops and seminars are conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices are conducted periodically in the narrow window available from other semester activities. A Hands-on Workshop on Basic Electrical Wiring & Electronics was organized by Department of Physics for one week that focused on multiple aspects encompassing fan and motor capacitor connections, electronic welding, power supply making, rechargeable light making, solar panel installation, solar light connection, simple home wiring and safety measures and components such as main circuit breaker and isolator insertion. Industrial visits were conducted by Department of Commerce for the 6th semester students. An entrepreneurial development session was organized by the Department of Commerce in 2017 to enlighten the students on various facets of entrepreneurship and its prospects in the north-east region.

Infrastructure and Learning Resources

Teaching is an art hence it requires dynamism on the part of the teachers to make teaching interesting in order to sustain interest of the students. For it the institution has adequate facilities for teaching- learning. Separate classrooms are allotted for both undergraduate and post graduate classes with sufficient ICT and digital enabled facilities such as smart class, LMS, is 17 in numbers out of total 116 classrooms for making the teaching-learning process more effective. State of the art tissue culture laboratories are there in the departments of Botany, Zoology and Biotechnology. A Central Instrumentation Facility has been augmented in the Department of Biotechnology under the DBT and DST Biotech Hub& Star College Scheme. Zoological, spice and cultural museum aslo exist. Computer Science department has two well-equipped computer laboratories with an access to internet connectivity through the LAN.

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities. The average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years amounts to 34.14 %. While the average expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years 36.76 %.

The institution boost of a nicely maintained field for sports, games a gymnasium, indoor stadium, yoga centre etc., and auditorium for cultural activities. Conditioning programmes of Athletics are also conducted for cricket, soccer, basketball.

Darrang College library with total area of **4917 Sq. ft.** has a total of Books 60,652 books. E-Books of 31, 35,000+ and E- Journals 6,000+ are readily available from UGC,Inflibnet for students and teachers and also for any visitor to the library.

The library use Classification Code Dewey Decimal Classification supported by SOUL. The D-Space for Institutional Repository Software is utilized for maintenance of all the library repositories. Average annual expenditure for purchase of books and journals during the last five years is 11.21 lakhs supported with remote access to the library. There are also departmental libraries in respective departments besides the central library of the college and the e-library

Student Support and Progression

The Institution extends all possible support to its students in academic guidance and career progression. All requisite information on administration, departments, staff, admissions, programmes, examinations, infrastructure, and amenities are provided on the Darrang College website. Orientation programmes are organized to familiarize new students with courses, faculty, curricular/co-curricular activities and career options. Apart from classroom interactions, tutorial support, workshops, term papers, field studies, seminars and internships are integral components of the academic support system.

The three academic Vice Principals provides support and guidance to students on all matters. Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution is reflective of the students' active participation. For students from marginalized backgrounds and/or with disabilities, the Career Counselling Cell conducts counselling sessions and offers short-term courses on need/skill-based themes. Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years is 18.82%. The Cell assists students for career identification and employment. Percentage of student progression to higher education is around 41.92% of the total number of candidates appearing for the final year examination.

The Institution provides scholarships and free ships to meritorious students, economically weaker backgrounds and/or with disabilities. The average percentage of students benefited by scholarships and free ships provided by the Government during the last five years is 62.26% and 2.25% of students are financially supported by the institution.

The Institution sponsors students for national and state level sports events, cultural events and conferences through the Sports, Cultural cell monitored by the office of the Principal, Darrang College. The sports and cultural activities/ competitions organised at the institution level per year is 36.8% average of the activities in the college.

Besides the Internal Complaints Committee, there exists an Online Student Grievance Redressal System, a student feedback system; anti ragging committee. The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

The Alumni Association and Chapters contributes significantly to the development of the institution through financial and non-financial means during the last five years.

Governance, Leadership and Management

The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution. The leader guides the institute to maintain a quality standard in generating students well equipped with all commucation and life skills.

The day to day administration of the college is delegated via optimum, participative and decentralized process in a democratic way in a horizontal manner by the Principal to the Vice Principal and the IQAC Coordinator, the three academic vice Principals, HODs and other representatives.

The faculty also gets represented as convenors and members in various committees and clubs. A spirit of co-operation and team spirit is infused amongst the students and their participation is assured through the student union body of the college. Grievance redressal Committee to discuss and resolve the issues of the concerned students/staff is effectively present. Thus the institution practices decentralization and participative management.

The IQAC of the college has strived for institutionalizing the quality assurance strategies through set up norms. The IQAC also maintains the Performance Appraisal System for teaching and non-teaching staff according to the statutory rules as prescribed by the UGC/Government of Assam.

In perspective of strategic plan and deployment the institution has introduced courses for the students in the present day context; new add on and PG programs are evident to this. The infrastructure Development is delegated in a systematic way. Plans are initiated for full Office automation towards paperless office. In the sector of power more solar and renewable source of energy are phase wise deployed.

The institution has effective welfare measures for teaching and non-teaching staff for example 'Thrift and credit Cooperative society", women forum for empowerment and upliftment female students.

The grants and emoluments received in the form of budgetary support grants, Plan Fund, UGC/RUSA, Research projects, Alumni support and special funds are subjected to strict auditing by the Chartered Accountant of the College and the AUDIT Department, Government of Assam.

Darrang College has well-strategised resource mobilization policy and the incremental improvements *after second cycle of accreditation as per* NAAC Peer Team report have been fully met with.

Institutional Values and Best Practices

The institution has always showed commitment towards values and best practices. Safety and security, counselling and common room facilities are provided it is overlooked by the Institutional Disciplinary Committee and the Grievance redressal committee,

Counselling is undertaken by the Counselling Cell through gender sensitization, mental health and hygiene, seminar and talks. Separate common room with lavatory & washroom facility is provided to the girl students and female staff at the college campus like.

The Student Mentoring System has been put into work for effective synchronization of teaching learning between teachers and students on the campus. It is to create a superior environment in college, where students

can approach teachers for both educational and stress related personal guidance and to develop an effective two-way communication on enhancing knowledge base for both teachers and students

The Institution has been continuously working towards renewable energy source. At present the annual power requirement of the Institution met by the renewable energy sources is 864KWH out of 97981.50 KWH of total power requirement. The percentage of annual lighting power requirements met through LED bulbs 6557KWH out of 37397 KWH.

The solid waste management from the campus is subjected to well planed disposal system. While E-waste accumulated in the college premises is periodically auctioned. Rain water harvesting is done to protect the wetland in the vicinity of the College.

The College encourages use of bicycles; declaration for Plastic-free campus and periodic seminars, road show for awareness on hazardous effects of chemicals is evident.

Admission, tenders for different-jobs, construction, supply etc., accounts office, library use computers and software, in a direction of reducing the use of papers. The College campus boost of a green landscape (Green Audit Report) with a budgetary allocation of about 6.70 lakhs. Differently abled (*Divyangjan*) Friendliness Resources are available in the institution.

Code of conduct handbook exists for students, teachers, governing body, and administration and support staff and is duly updated in the College Website.

Financial transparency is considered as *sin Conon* of an institution and thus the college strives to maintain transparency in admission, examination and in administrative and financial matters.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	DARRANG COLLEGE
Address	MAHABHAIRAB ROAD, TEZPUR
City	TEZPUR
State	Assam
Pin	784001
Website	www.darrangcollege.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	JOYSANKAR HAZARIKA	03712-220014	9435183772	03712-225409	darrangcollege@gmail.com
IQAC Coordinator	JNANDABHIRAM CHUTIA	03712-225410	9435082261	03712-224337	IQACDC@GMAIL.COM

Status of the Institution	
Institution Status	Government and Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular Day

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

Date of establishment of the college	26-07-1945

University to which the college is affiliated/ or which governs the college (if it is a constituent college)		
State	**University name**	**Document**
Assam	Gauhati University	View Document

Details of UGC recognition		
Under Section	**Date**	**View Document**
2f of UGC	30-03-2016	View Document
12B of UGC	30-04-2018	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	**Recognition/Approval details Institution/Department programme**	**Day,Month and year(dd-mm-yyyy)**	**Validity in months**	**Remarks**
No contents				

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	**Address**	**Location***	**Campus Area in Acres**	**Built up Area in sq.mts.**
Main campus area	MAHABHAIRAB ROAD, TEZPUR	Semi-urban	15.5	38833.55

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	**Name of Programme/Course**	**Duration in Months**	**Entry Qualification**	**Medium of Instruction**	**Sanctioned Strength**	**No.of Students Admitted**
UG	BA,Assamese	36	Higher Secondary	Assamese	180	157
UG	BA,Bengali	36	Higher Secondary	Bengali	90	77
UG	BSc,Chemistry	36	Higher Secondary	English	120	71
UG	BA,Economics	36	Higher Secondary	English	150	132
UG	BSc,Economics	36	Higher Secondary	English	30	15
UG	BA,English	36	Higher Secondary	English	150	125
UG	BSc,Geography	36	Higher Secondary	English	30	21
UG	BA,Geography	36	Higher Secondary	English	120	97
UG	BA,Philosophy	36	Higher Secondary	English	150	129
UG	BSc,Physics	36	Higher Secondary	English	120	83
UG	BA,Statistics	36	Higher Secondary	English	30	4
UG	BSc,Statistics	36	Higher Secondary	English	120	83

UG	BSc,Zoology	36	Higher Secondary	English	120	84
UG	BA,Sanskrit	36	Higher Secondary	English	120	36
UG	BA,Political Science	36	Higher Secondary	English	150	122
UG	BA,Nepali	36	Higher Secondary	English	150	20
UG	BSc,Mathematics	36	HIgher Secondary	English	120	92
UG	BA,Mathematics	36	HIgher Secondary	English	30	7
UG	BA,Hindi	36	Higher Secondary	English	120	100
UG	BA,History	36	Higher Secondary	English	150	112
UG	BA,Education	36	Higher Secondary	English	150	124
UG	BCom,Commerce	36	Higher Secondary	English	600	544
UG	BSc,Botany	36	Higher Secondary	English	120	87
UG	BSc,Home Science	36	Higher Secondary	English	25	20
UG	BA,Home Science	36	Higher Secondary	English	45	32
UG	BSc,Computer Science	36	Higher Secondary	English	120	27
UG	BA,Pshycology	36	Higher Secondary	English	60	44
UG	BSc,Biotechnology	36	Higher Secondary	English	75	61
UG	BA,Bodo	36	Higher Secondary	English + Bodo	120	6
UG	BA,Sociology	36	Higher Secondary	English	210	119

UG	BA,Tourism And Travel Management	36	Higher Secondary	English	90	49
PG	MA,Assamese	24	TDC	Assamese	60	58
PG	MSc,Geography	24	TDC	English	4	4
PG	MA,Geography	24	TDC	English	22	22
PG	MSc,Zoology	24	TDC	English	20	19
PG	MSc,Botany	24	TDC	English	20	20

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				41				58
Recruited	0	0	0	0	32	9	0	41	24	18	0	42
Yet to Recruit				0				0				16
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				64
Recruited	0	0	0	0	0	0	0	0	22	42	0	64
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				36
Recruited	17	11	0	28
Yet to Recruit				8
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	1	0	0	0	0	0	1
Ph.D.	0	0	0	17	6	0	16	7	0	46
M.Phil.	0	0	0	0	0	0	3	2	0	5
PG	0	0	0	11	4	0	8	10	0	33

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	6	0	8
M.Phil.	0	0	0	0	0	0	1	1	0	2
PG	0	0	0	0	0	0	19	35	0	54

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

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Details of Visting/Guest Faculties					
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**	
	2	1	0	3	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	658	23	0	0	681
	Female	677	13	0	0	690
	Others	0	0	0	0	0
PG	Male	10	0	0	0	10
	Female	57	0	0	0	57
	Others	0	0	0	0	0
Diploma	Male	8	0	0	0	8
	Female	18	0	0	0	18
	Others	0	0	0	0	0
Certificate	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	40	44	33	48
	Female	35	35	31	53
	Others	0	0	0	0
ST	Male	66	77	33	93
	Female	48	57	50	72
	Others	0	0	0	0
OBC	Male	95	95	85	106
	Female	74	78	103	104
	Others	0	0	0	0
General	Male	395	352	405	411
	Female	434	480	562	555
	Others	0	0	0	0
Others	Male	9	15	1	0
	Female	2	3	0	1
	Others	0	0	0	0
Total		1198	1236	1303	1443

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 66

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
66	65	58	56	50

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1443	1303	1236	1198	1159

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
622	610	512	536	532

File Description	Document
Institutional data in prescribed format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
611	687	713	712	639

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
88	92	88	90	91

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
99	99	99	99	99

File Description	Document
Institutional data in prescribed format	View Document

3.4 Institution

Total number of classrooms and seminar halls

Response: 116

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
415.96	519.28	563.01	488.98	512.43

Number of computers

Response: 90

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

The College has a systematized mechanism for analyzing and ensuring the objectives of the curriculum both in letter and spirit are being adequately and consistently met.

- The College publishes a detailed prospectus that provides all necessary information about the College, its courses on offer, the fee structure, faculty, etc. so that students are empowered to make informed choices.
- Each academic session starts with students counselling programmes to welcome the new students and to acquaint them the academic course and college activities, College rules are also briefed on the day.
- Syllabus distribution among the faculty members of the departments are done in advance before the start of the semester classes, *vis- a- vis* the specialization and area of interest of the teachers.
- Each teacher designs a lesson plan on his / her own for the units which is time bound and systematic.
- Conventional mode of lecture using chalk, blackboard, green board, maps, diagrams, charts and demonstrations are used for classroom teaching besides adherence to electronic gadgets to simplify explanations through audio-visual aids i.e., ICT enabled lectures are ensured
- The process is supported by devices like- overhead projector, digital projector, internet and e-library facility etc.
- Invited talks on current topics are encouraged.
- Various ICT courses like Certificate course in Computer Application, B.Sc. Course in Computer Science as a core subject are effectively introduced by the institution which ensures effective curriculum delivery.
- For making teaching-learning process more effective, group discussions on topics relevant to the curriculum, students' seminars and activities like quizzing are conducted.
- Regular evaluation test is conducted to identify the weak areas of the students besides the regular evaluation process prescribed by the university like Periodic tests and Sessional examinations. Remedial classes are held for slow learners.

- Faculty members discuss on curriculum planning, improvements and implementation to ensure its effective delivery amongst the students.
- Class presentation sessions are conducted at a regular basis

Not only chalk and talk method but also involves programmes like personality development sporting events, cultural and literal activities, quizzes, careercounseling, environmental protection and its awareness to realize the goals and objectives of the College. Thus the curriculum of the college is so designed that

apart from teaching

* The various academic and co-curricular societies of the College provide a wide range of skills and knowledge that both complement and supplement the curricular disciplinary grounding, aiding a rounded and holistic development of the students.

* For equipping the students to compete in the global economic market various ICT courses were introduced like certificate course in computer application, BSC course in computer science as a core subject, BSc Course in Biotechnology
* The institution actively participate in the course design and the development process of Gauhati university(under which it is affiliated) by providing suggestions and communicating the feedback from faculty, students, alumni, employees and academic peers for appropriate inclusions and alterations

Importantresolution of the staff council of the institution on different coursese and syllabus related issues is always communicated to the university

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 11

1.1.2.1 **Number of certificate/diploma programs introduced year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
0	3	0	3	5

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Details of the certificate/Diploma programs	View Document

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years

Response: 8.91

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
5	3	0	0	0

File Description	Document
Details of participation of teachers in various bodies	[View Document](#)
Any additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 30.3

1.2.1.1 How many new courses are introduced within the last five years

Response: 20

File Description	Document
Minutes of relevant Academic Council/BOS meetings.	[View Document](#)
Details of the new courses introduced	[View Document](#)
Any additional information	[View Document](#)

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 7.58

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

Response: 5

File Description	Document
Name of the programs in which CBCS is implemented	[View Document](#)
Minutes of relevant Academic Council/BOS meetings.	[View Document](#)
Any additional information	[View Document](#)

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years

Response: 1.83

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	23	12	22	32

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	[View Document](#)
Any additional information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Being a coeducation Institution various courses are part of the syllabus which addresses issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The institution also makes it a point to cultivate awareness and sensitize the students to these issues through various forums.

- Environmental education is a mandatory course for the undergraduate students in order to introduce and aware those to crucial environmental concerns.
- The Departments of the college also makes it a point to cultivate gender equality among students through their speeches and actions. Group discussions, talks on issues of gender, human values relevant to the syllabus are also carried out by the students of the Departments.
- The institution also organizes guest lectures and talks inviting speakers to deliver relevant

information to students on such topics.

- The students also participate in various activities organized by the institution like literary, art and craft, sports and cultural activities etc. which helps them to have a gender neutral perspective, besides becoming aware of the environmental issues around them. It also fosters human values in them, helping them in the process of becoming good citizens of the country.
- The boys and girls wing of NCC as well as NSS unit of the College has taken up issues pertaining to gender, health and human rights.
- The Women's Forum of Darrang College is committed to nurture the strength of female students as well as to create a sensitized environment leading to gender equality. Every year on the occasion of International Women's Day, awareness programmes, student plays and eminent scholars are invited to deliver talks on issues relating to gender discrimination, women's right and empowerment. It aims to involve both male and female students in its information dissemination and sensitization activities, so as to foster a healthy man-woman relationship based on mutual trust, respect and co-operation.
- For dealing with Professional Ethics, each department through their interaction with the students in the classroom gives them such basic ideas on professional ethics.
- There are also talks held on Plagiarism, Copy right Act etc. which enables students to understand the ethics of research and scientific writings the do's and don'ts and its implications and thereby help them in orienting their innovative thoughts and ideas into future fruitful realities.
- Teacher in charges of various sections of students union body play the role of mentors in guiding the students in different co-curricular fields towards making them responsible citizens.

File Description	Document
Link for Additional Information	[View Document](#)

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 11

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 11

File Description	Document
Details of the value-added courses imparting transferable and life skills	[View Document](#)
Brochure or any other document relating to value added courses.	[View Document](#)

1.3.3 Percentage of students undertaking field projects / internships

Response: 30.91

1.3.3.1 Number of students undertaking field projects or internships

Response: 446

File Description	Document
List of students enrolled	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2)Teachers, 3)Employers, 4)Alumni and 5)Parents for design and review of syllabus-Semester wise/ year-wise
A.Any 4 of the above

B.Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2 Feedback processes of the institution may be classified as follows:
A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: A. Feedback collected, analysed and action taken and feedback available on website

File Description	Document
Any additional information	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 2.19

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
21	28	31	25	32

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 90.27

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1443	1303	1236	1198	1159

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1555	1525	1280	1340	1330

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per

applicable reservation policy during the last five years

Response: 69.1

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
476	336	404	369	352

File Description	Document
Institutional data in prescribed format	[View Document]()

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

Before the commencements of the programs the aspiring students are offered counseling by teachers of various departments to help them in choosing the right subject and thus giving them an insight into the subject matter, its prospects and relevance to help them in making decisions regarding the choice of subjects.

Class test in the form of Periodic Major Test and Sessional as well as seminars and group discussionsare conducted to gauge the learning levels of the learners and are so distributed in the academic calendar that slow and advanced learners can be detected quite early in the session and can be provided with proper mentoring.

Remedial measures including tutorial classes are accordingly taken by the departments to bridge the gap between slow and advanced learners and they are encouraged to facilitate the freedom to freely discuss their problems with their teachers and other faculties of the department as and when the need arise.

Each department forms tutorial groups for individual teachers to aid the students in the learning process (IQAC HAS INITIATED THE MENTOR :MENTEE SYSTEM)

Mentoring of students is done at variouslabels, teacher of the department play the role of mentoring the students playing a supervisory role to foster the mentees academies and personal development. This has been done in both formal and informal ways.

Individual teachers are also assigned the task of mentoring students by guiding them not only in their studies but also for like assignments, projects, excursions, various competitions. This develops a cordial relationship between the mentors (teachers) and mentees (students).z

Student counselling cell and the women study cell play crucial roles in mentoring students for career advancement and mental / personality development irrespectively.

Necessary support and encouragement is also extended to the students participating in various competitions organized by the institution and students are encouraged to participate in compititios held in the inter college / interuniversity levels in various parts of the state and the country.

File Description	Document
Link for Additional Information	[View Document](#)

2.2.2 Student - Full time teacher ratio

Response: 16.4

File Description	Document
Any additional information	[View Document](#)

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.07

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

Experimental learning is made effective in four stages by applying the mode of sensing, watching (observation), thinking and doing (practical laboratory works supporting each theoretical learning and the field study mode).

Teachers usually have brain storming sessions with the students in the classroom when any new topic is

introduced. This helps the student to engage in participative learning and getting a picture of the subject concerned.

Students are given assignments to develop their problem solving skills.

Projects as part of the syllabus are given to students in most of the departments to develop their mental and participative skills besides preparing them for further research purposes.

Excursions of students according to the requirements of the students of each department are carried out to enhance the experimental, participative and life skills of the students, besides updating the knowledge base of the students.

Group discussions among students are conducted by different department of the institution as a part of participative learning, practised as and when found required.

Participative learning, problem solving strategies and learning experiences of the students are also developed through their active participation in extra-curricular activities conducted by the college.

As a part of student centric methods for enhancing the learning experiences of the students, lecture and interactive methods are well supplemented by seminars and workshops.

The various departmentshold seminars on a regular basis every session where resource persons of repute are invited.

Students are also made to present papers related to their course, depending on the course, projects and computer applications are very much part of the curriculum.

Use of technological tools is also encouraged ,

Field works in subjects like environmental studies, geography, botany, zoology, biotechnology, Assamese, psychology, Home science, Statistics and others also facilitates the teaching learning process.

Besides catering to the university syllabus, the College has been offering to its students theopportunity for picking up life skills through different co-curricular activities and awarding the best performers.

Computer Centre caters to large no of students. Further communication skills of the students are also honed by vocational courses like communicative English. Other skills also come within the campus of the Darrang College Vocational Centre which is a College initiative. it includes such course as Computer hardware, paramedical, mobile repairing, electronic goods maintenance etc. In this way the students get an opportunity on campus to pick up skills beyond the degree syllabus. Such vocational courses are allowed to other students outside the usual enrollment of the college. Basically the target group is mostly for rural students.

The College acts as a facilitator for students who can't pursue regular courses due to economic or other burdens are encouraged to enroll in the distance mode of learning in IGNOU study Centre and IDOL, Gauhati University

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 87.5

2.3.2.1 Number of teachers using ICT

Response: 77

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)
Provide link for webpage describing the " LMS/ Academic management system"	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 14.72

2.3.3.1 Number of mentors

Response: 98

2.3.4 Innovation and creativity in teaching-learning

Response:

Participation of the students in the classroom is a must for better understanding of the concepts. Therefore, the departments very often try to get the maximum involvement of the students by asking them their views on relevant topics of the syllabus, questioning them after a topic has been completed and engaging the students in problem solving methods by putting across them questions to think for themselves and suggest relevant answers.

Academic calendar is strictly adhered to and has been further developed, the effects of which are palpable.

Increased emphasis has been given on areas like holding seminars not only by inviting resource persons from outside but also by making the students to present papers. This has bettered honed the skills of the students. It fosters confidence among students, develop their oratory skill and nullify the loopholes.

Holding of periodic Major test and Internal Assessments also helps in the performance of the students. More increased use of ICT tools and project based assignments especially in areas like environmental studies, psychology has a given a new fillip in the College curriculum.

In some departments, use of interactive modules, 3D structures and software's makes classroom teaching interesting and effective.

Linkages established from time to time with organizations / institutions like Worldwide Fund for Wildlife Protection (WWF), Industrial Training Institute(ITI) are also a few good practices in the teaching learning process.

In some departments the Students' seminar cum interaction programmes are organized in which students present the basic concepts on topics taught to them. It fosters confidence among students, develops their oratory skill and nullifies the loopholes.

In some departments, use of interactive modules, 3D structures and software's makes classroom teaching interesting and effective.

ICT based classes are used weekly to make classroom interaction more interesting.

In some departments, students are encouraged to involve in biodiversity and wildlife conservation activity during their field related project work.

Up-to-date teaching-learning materials are exchanged through social media.

Role-playing technique is used in few departments where the students are given certain situations and are encouraged to act accordingly. They are given different roles to play so that they can build their attitude and understand how in a corporate world people in different roles behave (Commerce Department).

Case study approach is adopted by different departments for generating critical thinking and developing communication and interpersonal skills among students. Such techniques make the teaching- learning process more effective and interesting.

Educational tours and industrial visits are conducted on periodic basis where the students are taken to different institutions or field visits. Such initiatives expose them to new fields of studies and ideas.

To boost the spirit of the students, motivational speeches and popular talks are delivered by renowned speakers from different fields. This brings insight into contemporary issues and they become more involved in the whole process of teaching-learning.

Wall magazines are maintained and competitions are held annually to develop creativity, writing skills and fostering healthy competitive spirit among students.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 90.71

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	
List of the faculty members authenticated by the Head of HEI	

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 46.79

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
47	47	40	38	38

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	
Any additional information	

2.4.3 Teaching experience per full time teacher in number of years

Response: 16.59

2.4.3.1 Total experience of full-time teachers

Response: 1460

File Description	Document
Any additional information	

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 18.93

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	4	4

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 2.02

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level

Response:

The institution conducts regular internal evaluation for the students to understand their learning levels and progress. Besides departmental tests conducted by the various departments, the institution conducts Periodic Major Tests for the students undertaking major subjects. The institutions also organizes internal assessments for the students having both major and pass courses in the Undergraduate level in tune with the programmes defined by the Gauhati University. The institution has a reputation of conducting fair examinations, providing strict vigilance and having a transparent system of marking. The students are made aware of their progress through their marks displayed in the respective notice boards of the departments. The students are also given the assessed answer scripts to understand their loopholes and for any clarification needed for the purpose. Any omission of marks or wrong calculation on the part of the examiner is also looked into and necessary ramifications are made then and there.

Academic calendar is published well in advance of the new session to prepare an academic calendar that takes into account the preparation of the students for their final examinations by utilizing the syllabi in such a way the courses are covered in a planned way and the students are tested consistently throughout the session.

* holding of periodic major test and internal assessments

- Absentees are given the opportunity to appear in the internal examinations always
- Pre-examination practical examinations are conducted for assessing the students in their hands on the experiments scheduled for the examinations
- The system of internal assessment in the form of Periodic Major Test and Sessional examinations is also one initiative in this direction of reforms.
- The attendance of the students is taken into account at the end of each semester in connection with their subsequent appearing in the examination

Students are evaluated overall on the basis of internal assessment and performance in the final examination. However, by taking cognizance of students 'participation in various co-curricular and community service, they are made to appreciate that success in rote learning is not the only measure of achievement. Emphasis is placed on the all-round development of the student's personality through active engagement in classroom discussion and extracurricular activities.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

As stated earlier, Internal Assessment is conducted by each department at both UG level and PG level of the institution as part of the rules set by the Gauhati University. Students' progress and performance evaluation is done by teachers frequently in the respective departments. Internal assessment marks of students are recorded on the basis of their performance in sessional examinations. The results of the sessional exams are displayed in the departmental notice boards for the students. Moreover, the checked examination scripts are distributed among the students in their respective classes. This is done to make the students aware of their mistakes and to highlight the areas where scope lies to score better marks. The teacher also appreciates top best performances of students for boosting their morale. Sessional exams are conducted after conducting periodic major tests for the major students. Thus this evaluation process makes the students more polished and confident for the university final examinations.

File Description	Document
Any additional information	View Document
Link for Additional Information	View Document

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

The institution has a regular and continuous culture of conducting examinations in departmental level and centrally. All the students are customarily instructed to appear in the exams and the whole process of evaluation is very transparent and organized.

- Students having grievances regarding marks obtained under different category of questions or the issues of wrong calculation, omission of marks are reported to the respective head of the department who take immediate recourse to the problem. As the sessional marks directly contribute to internal assessment marks of students, so the marks are displayed in the departmental notice boards and the answer scripts are shown to the students. This is done in lieu and care is taken in terms of examination grievances so that they are redressed on time-bound basis.
- Students' progress is monitored through continuous evaluation. Performance of students is reviewed and corrective measures are taken by departments. Corrective measures include adoption of new pedagogical methods, greater attention to weak students, change in evaluation techniques, etc.
- Remedial and corrective measures are taken by the faculty of different departments on the basis of need of weaker students.
- All internal assessment grades are communicated to the student via the departmental notice boards this provides a strong space background to the transparent and robust internal examination system.
- Every assignment and answer script is discussed with students after grading, and grievances are addressed suitably.
- Students concerns regarding their marks in the internal assessment examination approach the HOD of the concerned subject and approve an application addressed to the Principal of the College who in turn after necessary official verification from all involved stakeholders of such grievances are promptly addressed.
- Students have the freedom to approach the Principal directly with regard to any grievances. In the rare chance of any errors in recording internal assessment, the College brings these to the notice of the University.

File Description	Document
Link for Additional Information	View Document

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The Institution fixes the pre-determined dates of exams for internal evaluation according to the norms set up by Gauhati University from time to time. Every year at the onset of the academic session, institution clearly specifies the dates of PMT (periodic major tests), sessional tests and test examinations in the academic calendar for students' awareness and mental preparation for continuous evaluation.

The dates of students evaluation programmes including Periodic major Test and Internal Assessment Examinations are decided in advance by keeping in consideration the time required by teachers in completion of syllabus and to hold students interest in the initial weeks of the session.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

As an affiliated college under Gauhati University, Darrang College follows the broad framework of the curriculum of three years undergraduate major and general course in all the three streams which is framed by the university. Every department has respective routine activities for delivery and implementation of the curriculum as designed by the parent university. The results are systematically and timely displayed in the college website while the final year results are always displayed in the affiliating university website. Staff council meetings are regularly held at the beginning of each academic session and also in the mid of the session. These meetings are organised by the Office of the Principal, Darrang College to discuss the academic and academic related matters where speciffically the results pertaining to each course outcome is analyzed and conveyed to each concerned department and the weaknesses if observed are discussed to meet up the raised issues.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Link for Additional Information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

As an affiliated college under Gauhati University, Darrang College follows the broad framework of the curriculum of three years undergraduate major and general course in all the three streams which is framed by the university. Every department has respective routine activities for delivery and implementation of the curriculum as designed by the parent university.

For every semester of under graduate courses, the departments have been uniformly following in total all the guidelines of the university for the purpose of getting the students acquainted with course contents of each subjects spreading over all the semesters.

The classes are taken through lectures, discussions, examinations and evaluation process. The institution fixes the date of exams for internal evaluation in the academic calendar on prior basis.

Every department conducts its classes and distributes the syllabus among the teachers in a way that it is finished before the internal examinations and before the final university examinations of the undergraduate students. The projects for the sixth semester are completed along with the viva-voce by the experts within the time prescribed by the university. For science stream, required number of laboratory classes is conducted for students for practical exposure. Moreover, academic and subject oriented grooming for the students are conducted by the teachers in the respective departments this is further aided by the Student Counseling and Placement Cell which conducts campus recruitments for the outgoing 6th semester students. This offers wide scope for the students to get the necessary exposure and many get absorbed in the companies / organizations.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.3 Average pass percentage of Students

Response: 74.11

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 664

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 896

File Description	Document
Institutional data in prescribed format	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 72.7

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
29.22	4.99	5.47	4.78	28.24

File Description	Document
List of project and grant details	[View Document](#)
Any additional information	[View Document](#)

3.1.2 Percentage of teachers recognised as research guides at present

Response: 4.55

3.1.2.1 Number of teachers recognised as research guides

Response: 4

File Description	Document
Any additional information	[View Document](#)

3.1.3 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.68

3.1.3.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 11

3.1.3.2 Number of full time teachers worked in the institution during the last 5 years

Response: 81	
File Description	**Document**
Supporting document from Funding Agency	[View Document](#)
Funding agency website URL	[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The institution encourages and develops clarity on concepts like critical and free thinking, creativity and scientific temper. College always has a quest for constant innovation: ecological and historical conservation, participation, empowering students and teachers to attain excellence. All these vitally connect the College with the community, the nation and the world, through multiple linkages in the form of small activities by student fraternity. Such programmes are conducted to induce practical knowledge among students and making them market oriented. Faculty members serve as catalysts in the process of enabling them to grow in this important respect. Most importantly, students are encouraged to stay focused on growing through learning.

- A Hands-on Workshop on Basic Electrical Wiring & Electronics was organized by Department of Physics for one week that focused on multiple aspects encompassing fan and motor capacitor connections, electronic welding, power supply making, rechargeable light making, solar panel installation, solar light connection, simple home wiring and safety measures and components such as main circuit breaker and isolator insertion.
- Industrial visits are conducted by Department of Commerce for the 6th semester students.
- An entrepreneurial development session was organized by the Department of Commerce in 2017 to enlighten the students on various facets of entrepreneurship and its prospects in the north-east region. The session was delivered by Puberun Sarmah, one of the renowned entrepreneurs of Tezpur region. He showcased various ways and methods of textile dyeing, pot making, candle making etc. through audio-visual aids.

File Description	**Document**
Link for Additional Information	[View Document](#)

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 2

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	0

File Description	Document
Report of the event	[View Document]
List of workshops/seminars during the last 5 years	[View Document]

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	[View Document]
Any additional information	[View Document]

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	[View Document]

3.3.3 Number of Ph.D.s awarded per teacher during the last five years

Response: 0.5

3.3.3.1 How many Ph.Ds awarded within last five years

Response: 2

3.3.3.2 Number of teachers recognized as guides during the last five years

Response: 4

File Description	Document
URL to the research page on HEI web site	
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	
Any additional information	

3.3.4 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 1.41

3.3.4.1 Number of research papers in the Journals notified on UGC website during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	28	17	35	30

File Description	Document
List of research papers by title, author, department, name and year of publication	

3.3.5 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years

Response: 2.04

3.3.5.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
51	27	43	31	31

File Description	Document
List books and chapters in edited volumes / books published	

3.4 Extension Activities

3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

Darrang College organizes different extension activities to involve the students in different community oriented activities so as to imbibe a sense of responsibility/service orientation/holistic development of the students.

- Most of the departments adhering to science stream organize community awareness programmes on Bio-diversity and wild life conservation in the neighbourhood schools thereby involving and sensitizing the students and creating maximum awareness.
- The faculties of the department of Zoology were involved in anti-superstition campaign in various remote villages around Tezpur to create mass public awareness against witch-hunting, health-related superstition, snake bite related superstition and agriculture related superstition.
- Department of Biotechnology with Naryankati H S School – in Biotech Program
- The department of Zoology has also made open its Zoological museum (having one of the largest specimen collections in North-East India) to school and College students in and around Tezpur to make them interested in zoological sciences and creating awareness on indigenous wildlife diversity.
- The department of Commerce under the aegis of Darrang College Commerce Society (DCCS) organizes different extension activities like flood relief programme, visits and donations to orphanage homes, relief to fire victims in Jahajghat etc. in and outside the campus to involve the students in different community oriented activities so as to imbibe a sense of social responsibility/social orientation/holistic development of the students.
- The Philosophy department of the college is actively involved in sensitizing students of the neighbourhood school of Jamuguri Ucchatar Madhyamik Vidhyalay on the importance of philosophy as a subject, its contribution to world development, the importance of philosophical and ethical values in day to day life and future prospects.
- Most of the departments also undertake field visits as part of their projects. Such field visits relating to various fields of study also make the neighbourhood community and the students undertaking such projects aware of their neighbourhood history, life and culture, its flora and fauna, its economic prospects and challenges etc. thereby making room for student- people interaction and involvement.
- The institution had also adopted a village called Harigaon, near the college where awareness programmes are held from time to time including active involvement of students in various social issues, skill development / Entrepreneurship training provided programs in association with IIE
- The institution also encourages students to participate in the Parliamentary Institutions to develop knowledge on the overall functioning of the political institutions. In 2018, students of our college visited the Assam Legislative Assembly to gain first hand knowledge on its functioning.
- Collaboration with Lokapriya Gopinath Bordoloi Regional Institute of Mental Health, PSPL

File Description	Document
Link for Additional Information	[View Document](#)

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 0

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 19

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	5	5	4	2

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 12.51

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
190	232	209	150	25

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	View Document
Any additional information	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 3

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	1	1	0

File Description	Document
Number of Collaborative activities for research, faculty etc	View Document
Copies of collaboration	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 3

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs

with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	1

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	<u>View Document</u>
Details of functional MoUs with institutions of national, international importance,other universities etc during the last five years	<u>View Document</u>

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

Teaching is an art hence it requires dynamism on the part of the teachers to make teaching interesting in order to sustain interest of the students. The same methods actuated in the teaching process years after years create monotony in teaching both for the teacher as well as the students. Hence to break the old rule of thumb, a revolutionary outlook is adopted in the teaching procedure. The below mentioned points supports our constant endeavour towards a congenial and effective way to meet up the facilities required for teaching and learning.

- Separate classrooms are allotted for both undergraduate and post graduate classes.
- Separate laboratory arrangements are made for both UG and PG classes.
- The departments also have sufficient ICT facilities for making the teaching-learning process more effective.
- A tissue culture laboratory is there in the departments of Botany, Zoology and Biotechnology.
- Digital classroom facilities practices are also used in the departments to make the teaching-learning process more interesting.
- To cope with the changing mind-set of the students, department of commerce has implemented certain innovative techniques in delivering lectures and making students understand the topics vividly like case study method, role-playing method, ICT based classes etc.
- There are also departmental libraries in respective departments besides the central library of the college and the e-library.
- The department of botany has a spice museum established in 2007 and an orchid house established in 2012 by taking financial support from UGC-NERO as part of the course content.
- Computer Science department has two well-equipped computer laboratories with an access to internet connectivity through the LAN.
- The department of Zoology and Assamese has a zoological and cultural museum respectively for effective classroom teaching.
- Lectern Podium, Wi-fi, E-library, Projectors, Biotech Hub, Central Instrumentation Facility (Biotech Hub& Star College Scheme)

File Description	Document
Link for Additional Information	[View Document](#)

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Apart from imparting academic and professional courses to the students, the institution encourages students to engage in sports and cultural activities which is very essential for all round development of human beings especially the students fraternity. The college has opened a Badminton Coaching Centre in the College Indoor Stadium where the students and teachers regularly come for practice in the morning and evening hours for 2 hours each and pay nominal fees.

Conditioning programmes of Athletics are also conducted in morning and evening shifts. Along with, basketball and volleyball practice programmes are also going on in the college. There is gymnasium to accommodate both the boys and girls of the college for maintaining their fitness. Recognizing the increased level of stress amongst the student fraternity and fitness related issues Yoga camps of one week duration for college students are also organized where yoga and meditation sessions are delivered by professional trainers working in colleges and schools.

The institution organizes college week programmes annually where different competitions are held under sports and cultural section for encouraging and cultivating the habit of practicing co-curricular activities among the students. At the outset, a cultural rally is conducted where various departments of the college participate and showcase a particular culture, tradition or social approach. Under sports, competitions for both indoor games, athletics, swimming and cycling are conducted. Under cultural category, competitions for traditional and modern songs, dance, plays, cooking, paint art, collage etc. are covered. At the end of the competitions in the concluding day a cultural programmes is conducted where the students get a platform to showcase their diverse talents in singing and dancing.

Many awards and trophies in inter college meet under indoor and outdoor games category are begged by the students. Students have also participated in state and national championships in various activities.

File Description	Document
Link for Additional Information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 14.66

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 17

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 5.1

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
19.85	22.25	57.65	20.25	10.65

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document
Audited utilization statements	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Central Library is open access for students and staff. Three well furnished reading rooms are attached with book section of Arts, Science and Commerce. On the other hand one reading room is separate for teachers only. Reference section is available in the library. Attendance register is maintained for users.

* New arrivals of books and journals are displayed systematically.

* Security of resources is ensured through a system of checking at the exit point for all resources borrowed by the users.

* C. C. T. V. cameras are installed in the library for strict surveillance.

Web OPAC (Online Public Access Catalogue) facility is made available through Library Management

Software to know the bibliographical details about the collection. Users of any location can search the library collections through Web OPAC. It can be search by giving Title, Author and domain can be carried out.

Electronics Resource Management package for e-journals:

A well equipped Digital Library having Internet connectivity is housed in the Central Library for access E-Resources. As the access facility to e- journals in multi user and I.P. address based. Users can access the E-Resources from anywhere in the campus.

Library Automation:

All the books collection is updated in the package. Library management software database and the Web OPAC is available for the users. The issue and return of books has been activated in the Library Management System.

Facilities available:

No. of Printers   : 02

Bar Code Printers   : 01

Bar Code Scanners   : 04

Photocopy Machine   : 01

Fax Machine   : 01

Internet bandwidth   : **BSNL Broad Band multiuser connection**

Institutional Repository:

Rare Book Repository

Questions Paper Repository

Articles Repository

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

Darrang College library with total area of **4917 Sq. ft.** has a total of Books **60,652 up to May'18** books of which the text book and general collection is **51,742**. The reference book repository amounts to 6,238 Nos. The library boost of rare collection of books amounting to 457 nos. Current volume of journals are 35 in nos while Back volume of Journals are preserved which are 790 in nos. Thesis of different projects and other research activities are preserved and till now we have 19 thesis in nos. Proceedings of conferences and seminars are also present in the Library amounting to 15 in nos. Special reports on various activities published by different agenicies are also kept in the library amounting to 47 in nos.

Magazines of national repute 31 nos are regularly subscribed for the users and 18 newspapers are received daily.

'Darrangian' the Darrang College Magazine published by the college annually is preserved since last 63 years i.e., 63 in nos.

Old Books of high intellectual value are also present – 542 in nos.

Damaged Books of about – 1185 are also kept in the repository of the College Library

E-Books of 31, 35,000+ nos and E- Journals 6,000+ are readily available from inflibnet for students and teachers and also for any visitor to the library. Audio-Visual Materials 69 in nos are present.

The library use Classification Code Dewey Decimal Classification and the software used is SOUL developed by INFLIBNET, Ahmedabad. The D-Space for Institutional Repository Software is utilized for maintenance of all the library repositiries.

File Description	Document
Link for Additional Information	[View Document](#)

4.2.3 Does the institution have the following:

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: A. Any 4 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 6.73

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
5.02	6.18	5.65	9.51	7.27

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: Yes

File Description	Document
Any additional information	[View Document](#)

4.2.6 Percentage per day usage of library by teachers and students

Response: 15.41

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 236

File Description	Document
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The institute has a huge built up area of 38834.36 sq m which is basically divided into Main Building, Zoology Building, Sanskrit Block, New Arts Building, Chemistry Building, Commerce Block, Library and the Auditorium. All departments of the College have BSNL Broad band connection. The main building with the administrative block as an annexe has a wi-fi network with dynamic IP Address: 117.211.72.143. The computer centre has two Woking labs which has a static IP Address: 59.90.154.116 with 2Mbps speed.

The Three-floor library with its extensive collection of books on every subject is up to date with the most recent publications of magazines and journals. Library has its own dedicated server supported by Online Public Access Catalogue (OPAC) through the e-resource link: 117.223.107.15 and 192.168.1.100.

The newly constructed block have centralised well-furnished classrooms with in-built projector and screen facilities in several class rooms department wise. Projector and digital podiums with interactive boards are present in the Botany, Zoology, Mathematics, Commerce, Physics, Chemistry and Geography Departments which are updated on demand basis for any trouble in the ICT facilities. The Geography Department has software for Geographic Information System (GIS 10.5.1 Advanced) with a dedicated laboratory. General class rooms used for general course classes have two galleries with projector and inbuilt audio system.

The Administrative branch has dedicated server of IBM linked by local area network (LAN) with dedicated internet facility. The office is interlinked with every branch through siemans intercom facility. The entire campus remains under CCTV surveillance maintained by Gigatron

File Description	Document
Link for Additional Information	[View Document](#)

4.3.2 Student - Computer ratio

Response: 16.03

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)
>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

File Description	Document
Any additional information	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 36.76

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
177.33	184.46	215.59	171.19	165.82

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts.	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The institution has an extensive campus accommodating adequate number of classrooms, galleries and laboratories and other infrastructural facilities for academic activities. There are 60 classrooms, 3 big galleries to accommodate students on large scale and a central library consisting of variety of books and 80,000+ journals. There are separate reading rooms floor wise classifying three different streams viz., science, arts and commerce. The library is under Management Information System (MIS).

There is a boys' hostel accommodating 60 boys and a girl's hostel to accommodate 120 girls. Moreover, there are spacious common rooms for teachers. The growing number of enrolment in the college not only of the regular courses but also for the courses under IGNOU/IGNOU convergence, IDOL (GU), Vocational courses, and the regular holding of seminars and workshops see to it that the infrastructure is optimally utilized. The college is also proud to host three zones under GU. The routine committee ensures the optimum utilization of the classrooms, the IQAC sees to it that the co-curricular activities are properly planned so as to utilize the available resources. Besides, holding the engineering and medical tests and other competitive examinations also ensures the optimal use of the available infrastructure.

The differently able students are also provided with all sort of support infrastructure. Sick room facility is also available for a sick student during examinations. An indoor stadium with modern infrastructure and internal set up has also been inaugurated recently as a student support facility. A sports officer has been simultaneously entrusted the duty of infusing sports enthusiasm amongst students and the outcome of the same is very fruitful.

File Description	Document
Link for Additional Information	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 55.32

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1200	902	729	492	280

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 1.66

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	36	29	31

File Description	Document
Any additional information	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

    1. For competitive examinations
    2. Career counselling

3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and meditation**
8. **Personal Counselling**

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: C. Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document
Any additional information	View Document
Link to Institutional website	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 18.27

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
511	435	157	0	114

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document
Any additional information	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 3.03

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
26	23	36	49	53

File Description	Document
Details of the students benifitted by VET	[View Document](#)
Any additional information	[View Document](#)

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)
Any additional information	[View Document](#)

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.44

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	15	0	0	0

File Description	Document
Details of student placement during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 47.14

5.2.2.1 Number of outgoing students progressing to higher education

Response: 288

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document
Any additional information	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 4

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	0	2

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document
e-copies of award letters and certificates	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The **Darrang College Students' Union** or **DCSU** is Students' union under Office of the Principal, Darrang College. It is primarily responsible for building and preserving a healthy political culture and an atmosphere of open debates on the campus. Students are kept informed about the public meetings, discussions and other issues through pamphlets and notices. Public Action, an objective forum, invited a variety of journalists, politicians, and academics, to debate and discuss various topics. There is a long tradition in DCSU of holding serious meetings in the college to which the students often invite well-known public figures, writers and intellectuals.

At the beginning of each academic year usually on the fourth week the election to the DCSU are held strictly adhering to the norms of Lyngdoh Commission.

File Description	Document
Link for Additional Information	[View Document](#)

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 36.8

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
60	26	29	43	26

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural activities / competitions organised per year	[View Document](#)
Any additional information	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The Darrang College Alumni Association was formed in the year 1995, since its inception the association has been engaged with the academic upliftment, intellectual and cultural enhancement of the college in broader prospective. The association provides economic support to the students of the college belonging to the poor section of the society. In all executive meetings of the association, various matters relating to development of youth mental health, regular yoga practices, coursing classes for various competitive examinations discuss by the experience and adept alumni of the college. The association also serves as a fruitful adviser towards the growth and development of the College by participating in various events of the college.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)
? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Any additional information	View Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 12

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	4	2	2

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years	View Document
Report of the event	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

The vision and mission of the college is communicated to the students, teachers, staff and other stake holders through the college prospectus, website, academic calendar, newspaper, cable T.V and college magazine. The leader guides the institute to maintain a quality standard that helps in generating students well equipped with all communication and life skills. Regular meetings with the teachers by the Principal are conducted to review the teaching –learning process and other issues of the college. The teachers are also accommodated in various cells and bodies of the college to maintain a smooth academic atmosphere in the college. The students are also given awareness on the social and national issues through talks and seminars held by the college and also through awareness programmes held by the N.C.C and N.S.S unit of the college. The teachers are also fully involved in the student related activities, for instance in the College Week and other departmental activities. A spirit of co-operation and team spirit is infused amongst the students to make them socially responsible citizens in future. Their participation in the growth of the institute is also assured through the student union body of the college. The college construction committee monitors the infrastructural development of the college and estimates the fund allocation in different developmental schemes. The Principal as a Chairman of the committee supervises the reports of the construction committee and accordingly takes appropriate steps for the developmental activities with a neat and clean notice on the financial utilities.

File Description	Document
Link for Additional Information	[View Document](#)

6.1.2 The institution practices decentralization and participative management

Response:

The institution values democratic ways of governance and tries to implement it wherever possible for proper decentralization and participation of all stakeholders. The college believes in the team spirit and as such strives towards active involvement of all for the smooth conduct of all activities. There are as many as ---- cells working under the guidance of the principal of the college and the IQAC which addresses the grievances of the students, works for the implementation of discipline in the college, looks after the smooth conduct of examinations, elections of the union body of the college to name a few.

The IQAC of the college, works as a supervisor and guide besides assuring the maintenance of quality. Regular sittings are held with the teachers who form the main pillar of the institution to mitigate any problems arising on teaching – learning and evaluation. Their valuable suggestions for the betterment of the institution is also held in high esteem and carried out as far as possible. There are regular sittings with the non-teaching staff also and with the students (Union Body) by the Principal and the IQAC for the

redressal of the grievances of the student community and for their support and contribution towards the overall development of the institution. It is through the participation and development of one and all that the institution wants to progress in the future. Arrangement for feedback system is institutionalised from students and other stakeholders on the institution and curriculum. This is done to identify and understand the response of the stakeholders on the college teaching-learning, administration, infrastructure and the like.

Institutional Vision and Leadership

The college has rules for students as well the employees, which sets out its mission, vision and policies. The Principal in consultation with the Governing Body the Supreme Council of the Institute designs and implements the policy and plans of the college from time to time. The faculty also gets represented in this process as there are two faculty members who are elected to the governing body for a period of one year. The day to day administration of the college is done by the Principal. Authority is delegated in a horizontal manner by the Principal to the Vice Principal and the three academic vice Principals, HODs and other representatives. All departments have relative autonomy in administering their academic activities in accordance with the University norms. The HODs report on the activities of their respective departments to the Principal on a regular basis. The principal convenes periodic meetings of the HODs to discuss quality-related matters. It is also a tradition in the college that the Principal meets the members of each Department together at least twice a year (at least in the beginning of each semester).

File Description	Document
Link for Additional Information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The college has been well aware of it's mission and vision and its social responsibility towards the community it serves. The college considering the changing role of higher education tries to introduce courses that can be benificial for the students in the present day context. Keeping this in view College started some new courses / subjects in the UG and the PG level which were considered very much benificial for the students- the subjects like Biotechnology, home Science, Sociology, Psychology, Computer Science, Travel and Tourism Management were introduced. In the coming years these courses will be upgraded towards opening Honours and Post Graduate Courses. In the same way the already opened PG Courses in the Subjects like Zoology, Botany and Geography will be more strengthened by introducing Ph. D programes in the subjects. The College will also open PG programes in many other subjects having potential in the areas of teaching faculties and infrastructural facilities. The subjects like Biotechnology, Physics, Mathematics, Statistics, Chmemistry, Political Science, History and Education.

Likewise the College will also strive towards marching with the challenges of Higher Education in the coming century. Therefore College will be opting for Autonomy in the Academic Administration which will give more flexibility in introducing courses at various levels. In this the Institution will plan for

integrated courses in UG and PG level. Emphasis will be given in introducing subjects like Strategic Studies, North East Economy, Population and Migration & Gender Studies, GIS Courses, Anthropology and Geological Sciences.

The already existing Vocational Education and Traning courses will also be more strengthened and Industry Academia tie ups will be planned so that designing courses will be aimed at focussing on student placement. MoUs with Indian Institute of Enterpreneurship and other such enterprising bodies will be more encouraged.

In the areas of sports and culture the present adhoc policies will be replaced by introducing courses which can be curriculum based and shall enrich students. Thus the courses like Film Studies & Photography, Visual &Performing Arts shall be introduced in the cultural areas. In the areas of sports introduction of Physical Education and Courses on Yoga.

In the areas of infrastructure development College play ground will be upgraded with synthetic track, training arena, Central Instrumentation Facility, more conference rooms, staff quaters, improvement of Womens' Hostel are being planned for implementation in the immediate days to come.

Plans will be initiated for full Office Automation to move towards paperless office. In the sector of power, more solar / renewable source of energy will be deployed.

File Description	Document
Strategic Plan and deployment documents on the website	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

Organisational structure of the College is planned according to the guidelines of the Directorate of Higher Education, Govenrment of Assam. However for smooth fucntioning the College introduced it's own mecahnism of govenrance by inclusion of three Academic Vice Principals in the faculties of Science, Arts and Commerce which helps in planning of Academic activities like admission, examinations, results and facilitates the coordination between HoDs and the Office of the Principal.

Academic planning for the college is mooted by the Principal, Vice Principal, Academic Vice Principals, IQAC and the HoDs of the different departments. Different academic plans are executed through the HoDs and office bearers in the departments.

The College library has an independent functional head i.e., Librarian who is assisted by Assistant Librarian and the library assistants.

Student progression, placement and employment informations are dessiminated through Career Councellor.

For different sports and extracurricular activities Sports and Cultural Officers are engazed for planning and organising events and activities.

College office is headed by Sectional Assistant (SA) who is assited by Office Assistants and Office Bearers. Different sections of the Office like Accounts, Scholarship, Examinations are headed by senior Office Assistants.

For overlooking the security of the College campus Home Guards of Assam Police are deployed for vigilence of the Institution 24x7.

The College Hostels are managed by Hostel Superintendents in association with hostel manuals.

College cleaning, beutification and management services are maned by manuals and cleaners which are employed for this purpose and supervised by designated persons.

File Description	Document
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

   1. Planning and Development
   2. Administration
   3. Finance and Accounts
   4. Student Admission and Support
   5. Examination

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: A. All 5 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)
Any additional information	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The College has constituted various cells for specific purposes to provide technical support for the college management

Research and Development Cell, Intellectual Property Management Cell (IPM Cell), Grievance Redressal Cell. Gender equality in faculty and Student though Gender Sensitization. Committee against Sexual Harassment (GSCASH), SC/ST Cell, Anti-ragging cell, Darrang College Alumni, Project Administration Cell, Institutional Ethics Review Board, Canteen Committeee, Linguistic Empowerment cell, Community Engagement Cell coordinated by the NSS, Internal Quality Assurance Cell (IQAC), Career Counseling & Placement cell.

Governing Body meetings.

Annual & semester- wise planning & review meetings.

Meetings of various committee Chairman.

Meetings with Sectional Secretaries of the Darrang College Students' Union

Continuous feedback & it's analysis by feedback analysis committee.

Regular meeting of research & library committees.

Regular meetings with purchase and construction committees.

Regular meetings with Office and Support Staff.

Parents & Alumni meet.

NSS, NCC, Example of activity: National integration activity, organisation of republic day and Independence Day Programs

Extension activities at community level by NSS and Career Counselling Cell

File Description	Document
Link for Additional Information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The institution offers various facilities for the welfare of the teaching as well as non-teaching staff. The institution has a vast common room for accommodating the teachers of the college where staff meetings are conducted. The teachers' common room offers facilities like drinking water, hygienic sanitary condition, regular newspapers, etc. Separate washrooms are also set up in different buildings and respective departments for convenience and comfort of the teachers and students. Daily tea and light snacks arrangements are also made in departments where refreshment fund is generated voluntarily by teachers. One bearer is also allotted for individual department to look after the works. A cooperative society was set up in 2014 for the welfare of the non-teaching staff. The College also has an active women forum which includes members of both teaching and non-teaching staff. The forum plays a participative role towards empowerment and upliftment of woman of teaching, non-teaching category and female students of the College. Moreover, the college has the welfare measure under which the teaching staffs are granted duty leave to attend various national and international seminars and conferences.

File Description	Document
Link for Additional Information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 35.69

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
55	33	14	36	22

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 17.34

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
12	14	13	18	21

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	[View Document](#)
IQAC report summary	[View Document](#)
Details of teachers attending professional development programs during the last five years	[View Document](#)

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The Institution regularly promotes its teaching and non-teaching staff according to the time scale as per the guidelines of the Directorate of Higher Education, Government of Assam. Promotion of teaching staff strictly adheres to the norms laid down by UGC under the API scheme of promotion. The API score claim of individual incumbent teachers are verified and certified by the IQAC of the institution.

The main objective of involvement of IQAC is to promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices as the teaching staff and the non-teaching staff are the main pillars of the institution. Therefore, at the initiative of the IQAC feedback from students regarding teaching and learning, infrastructure and support system are taken and the resultant data is analysed and steps are taken to bridge the loopholes. The teaching staff of the institution also offer their suggestions through the online feedback system which helps in strengthening the Performance Appraisal System of the Institution.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Institution conducts internal and external financial audits regularly. Internal audit is beeing periodically done by the Chartered Accountant, Raj Kumar Nahata and Company, M.No. 097462; FRN: 325770E appointed by the College while the external audit is beeing annually done by the AUDIT Department of Government of Assam. An enumeration on the various internal and external financial audits carried out during last five years with the mechanism for settling audit objections is finely tuned up while the reports are uplaoded herewith.

The College maintain Cashbook, Ledger Books, Pasting files, utilization certificate wherever necessary, salary statement of staff, Record of deductions i.e. GPF, PF, Loans from various financial institutions.

File Description	Document
Any additional information	View Document

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Darrang College has well-strategised resource mobilisationpolicy in place. Resources are mobilised from the following sources:

* Overhead charges from the research grants received from various government and non-government funding agencies

* Renting of Conference Centre, Auditorium Hall, College field and similar such facilities to the faculties, department and outside agencies for organising academic activities like examinations, conference, seminars, lectures, workshop and non academic activities as well.

* Corpus fund from various organisation or personal

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC of the college has always put in its effort for the maintenance of quality and institutionalizing it. Some examples of best practices initiated at the behest of the IQAC are given below:

- For assurance of quality in classroom teaching and helping out the slow learners and promoting the fast learners; the IQAC had initiated the mentor-mentee system in each department of the college as per the NAAC Guidelines. Regular registers of the students are maintained in each department under whose mentorship they are availing guidance and necessary coaching to the students are given for the same. The mentors also assuage the students in any kind of stress or pressure undergone by the mentee in relation to academics, for instance exam related stress.

- At the behest of the IQAC, psychological counselling is also provided to the students who undergo stress, or other socio-psychological problems. There is a Counselling and Placement cell in the college who addresses the issues of the students. It tries to mitigate the worries and stress of the students by providing them with psychological counselling. Experienced counsellor (having psychology as their background) are chosen for the purpose.
- As a customary practice, IQAC has initiated and facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation.
- At the behest of IQAC, arrangement for online feedback system is institutionalised from students, parents and alumni on the institution and curriculum. This is done to identify and understand the response of the stakeholders on the college teaching-learning, administration, infrastructure and the like.
- Various workshops are organised on academic, professional and psycho-sociological themes for benefit of the students as well as teachers like hands-on workshop, entrepreneurial workshops, yoga camps, etc.
- IQAC also maintains documentation of the various programmes and activities leading to quality improvement in the institution like NCC and NSS activities, seminars, research activities etc.
- Online Grievance Redressal system has been designed and maintained at the behest of IQAC
- Anti Ragging online portal is monitored by the IQAC

File Description	Document
Link for Additional Information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The IQAC strives constantly with the following functions in accordance with the guidelines of NAAC:

- Development and application of quality benchmarks/parameters for various academic and administrative activities
- Facilitating the creation of a Lerner-centric environment conducive to quality education and faculty maturation
- Arrangement for feedback response from students, teachers and alumni on the institution and curriculum
- Development of the mentoring system which promotes interactions between the student and the faculty members and helps in gauging the learning levels of the students ans taking appropriate steps in this regard.
- Organization of inter and intra institutional workshops, talks, seminars and conferences on quality-related themes
- Documentation of the various programmes and activities leading to quality improvement
- Development of quality culture in the institution through discussions with the teachng staff in staff metings and meetings conducted with the heads of the departments.
- Preparation of Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC

File Description	Document
Link for Additional Information	[View Document](#)

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 4.8

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
18	2	2	1	1

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)
IQAC link	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: C. Any 2 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

According to the Second Cycle Accreditation of the Institution the recomendations has been dealt with the following steps accomplished:

1. The College has started PG classes in Botany, Zoology, Geography and Assamese

2. Better salary has been given to the so-called non-sanctioned posts.

3. A pro-active academic bridge between the library and the teachers and the students has been satisfactorily done vis-a-vis the state of the art, new library building, e-resource bank

4. A new boys hostel is already constructed with completion of the ground floor and the first floor is almost at the verge of completion.

5. A research cell has been constituted, to take initiative for publication of a annual journal : North East Journal of Contemporary Resarch

6. Though the College doesnot provide special nutrition especially for the sports women but the HEI provide financial aid for participation in diferent state , national and international events.

7. Extra academic exposure is provided to students via field trips, visit to national laboratories, parliamentary institutions, internship programs, special advance workshops by the Institutional Biotech Hub.

8. Ramps, special toilets and extra examination rooms are provided to differently able students.

9. Intake of students has been increased in the basic courses while in the vocational courses the intake is stable as there is a perception / mind set among the college students that vocational courses are only done by those students who cannot afford to study the normal courses.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 7

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	1	1	1	1

File Description	Document
Report of the event	View Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

   1. Institution shows gender sensitivity in providing facilities such as:
        1. Safety and Security
        2. Counselling
        3. Common Room

Response:

The institution has always showed commitment to enhance the awareness about gender equity. Therefore college has undertaken the following initiatives to provide the facilities in terms of safety and security, counseling and common room.

1. Safety and security:

1. The college has constituted the discipline committee so as to maintain and provide safety and security to all stakeholders.

2. No one is allowed in the campus without ID-card.

3. Separate parking facility for males and females.

4. The whole campus comes is under the surveillance of CCTV cameras.

5. GRIEVANCE CELL is constituted to resolve the grievances of student.

6. As per the regulation of university, college has anti-ragging committee.

7. Complain box is provided in front of the administrative building

8. NCC department has organized road safety rallies on every last week of November month every year

2. Counseling: Following are some initiatives in providing counseling facility through gender sensitization.

1. At the beginning of every academic year, the principal addresses the new comer students regarding the safety and security as well as counseling and guidance cell.

2. 'Rangoli' competition conducted during college week highlighting gender equity every year.

3. The Women Forum of the college organizes counselling programme on mental health and hygiene.

4. The women's cell from time to time organises seminar and talks to address the laws regarding violence against women, women empowerment.

5. World women's day is celebrated by conducting various activities to sensitise the students every year.

6. Women Cell has also organised self defense training to girl students.

7. Various guest lectures have been organized on issues of gender sensitivity by the various eminent personalities during the last five years.

8. The students of the college are guided and counselled regarding gender equity through one act play, street shows & rallies. More over different departments has some portion of their curriculum addressing gender sensitivity.

 3. **Common room:** The following common facilities are provided to the girl students and female staff at the college campus.

1. In addition to the existing girls' hostel a new girl's hostel was constructed of 50 girls capacity with all facilities including reading room, dining hall, refreshment, water purifier, toilets, dustbins.

2. Separate common room with lavatory & washroom facility is provided to the girl students.

3. Separate queue for girls and boys at the administrative building.

4. Child care facility is provided in the campus for those faculties & student who are mother, to look after their children during classes, exam Lactating room is also made available in the college campus.

File Description	Document
Any additional information	[View Document](#)

7.1.3 Alternate Energy initiatives such as:

1. Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 0.88

7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)

Response: 864

7.1.3.2 Total annual power requirement (in KWH)

Response: 97981.50

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)
Any additional information	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 17.53

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 6557

7.1.4.2 Annual lighting power requirement (in KWH)

Response: 37397

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)
Any additional information	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

A. Solid waste management: Solid waste generated from the campus is subjected to two stage treatment: 1. Segregation of waste: Installation of coloured waste bins in pairs - a. GREEN BINS: For biodegradable waste, e.g. fallen leaves of plants, papers, etc. ; b. BLUE BINS: For non-biodegradable waste, e.g., Plastic, glass, metals etc. 2. Disposal of waste: a. Bio-degradale waste is disposed in the college campus in a systematic way (Procedure : uploaded as any other additional information). b. Non-biodegradable waste collected in the college is periodically collected by the municipality.

B. E-waste management: The E-waste generated (Computers, servers, printers) is used in Computer Hardware Training Centre.

File Description	Document
Any additional information	[View Document](#)

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

One of the biggest challenges of 21st century is to overcome the growing water shortage thus rainwater harvesting is practiced. The objective of the plan is to implement rainwater harvesting at Darrang College, Tezpur. The campus is situated in the middle of the Tezpur city in a large area about 15.50 acres with strength of about 3887 students and 145 staff. Climatologically, the town enjoys monsoonal type of climate, so heavy summer rain is a common phenomenon here and it falls under rain fed area so it is not necessary to conserve and store rain water by applying technique under rainwater harvesting here for drinking or other activities as prescribed under standard protocols of rain water harvesting. The Rainwater Harvesting is a simple technology, with appropriate encouragement and legislation, rooftop rainwater harvesting systems for the college building was implemented.

As this college is surrounded by some low-lying areas so instead of storing, all of the rain water is drained out in to its neighboring wetlands, locally known as *'holla'* in an effort of conservation of natural wetlands. As a general rule, rainfall should be over 50 mm/month for at least half a year of 300 mm/ year.

Technical aspects for the construction of a rainwater harvesting system are well determined by the technical factors. The design of storage reservoir which is regarded as the Natural Wetlands locally known as *Holla*,

Benefits of the plan were marked as to conserve 'traditional' water sources, to conserve energy and to prevent flooding and erosion by reducing run-off and reducing contamination caused by run-off.

A proper hydrological model was designed taking under consideration all geographical parameters the total area of 15.5 acres supplements the water flow within the campus with proper drainage facility around the campus.

Action plan for hydrological model-

1.**Design procedure**-

Following details of the college building is available-

Area of catchment (A) =38834.36 sq m

Average annual rainfall(R) = 183.6 cm (1.84 m)

Runoff co-efficient (C) = 0.85

Annual water harvesting potential = A x R x C

-

= 6,07,36,940 liters.

The total area of 15.5 acres supplements the water flow within the campus with proper drainage facility around the campus.

(Annexure : Schematic Diagram of Drainage across the campus leading to the wet land)

Conclusion –The effectiveness of rainwater harvesting system lies in its ability to meet the site requirements and end use preferences. Though simple, this system is site specific and need to be detailed out before implementation. With decrease in availability of water, rainwater harvesting presents the best option for times to come.

File Description	Document
Any additional information	[View Document](#)

7.1.7 Green Practices
- **Students, staff using**
a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
- **Plastic-free campus**

- **Paperless office**
- **Green landscaping with trees and plants**

Response:

GREEN PRACTICES:

College encourages use of bicycles by students, faculties and office staff through various programs organised specially on 5th June, Environmental Day, each year. A well secured bicycle stand is being maintained by the College with proper log book and security cover in the stand. Grievances related to missing bicycles are effectively managed by the College Authority.

All the in-roads within the campus are nicely maintained periodically with funding from College Development fund. A total of 819 running meter of raods within the college campus is built using paver blocks technology creating padestrian friendly environment.

A declaration for Plastic-free campus is being displayed in all corners of the Institution. Students are made aware of the hazardous effects of plastic waste and they are encouraged to make the campus plastic free. The Department of Chemistry, Darrang College, periodically organises seminars, road show to aware the college community and the public on hazardous effects of chemicals in general.

Admission, tenders for different-jobs, construction, supply etc, accounts office, library are meeting their daily office works using computers, dedicated server, software like SOUL and TALLY in a direction of reducing the use of papers.

The College campus boost of variety of plants (Details in Green Audit Report), Orchid House, ornamental plants, season flowers. This is aimed at green landscaping the campus. A regular gardener is appointed to maintain the green landscaping of the college campus. The faculty members of the college also take part in plantation activities within the college campus.

File Description	Document
Any additional information	[View Document](#)

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0.27

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.80	1.72	1.54	0.87	0.75

File Description	Document
Green audit report	[View Document](#)
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: C. At least 4 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 3

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	1	0

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document]
Any additional information	[View Document]

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 3

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	0	1	0

File Description	Document
Report of the event	[View Document]

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
Any additional information	[View Document]
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document]

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Provide link to Courses on Human Values and professional ethics on Institutional website	

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Provide URL of supporting documents to prove institution functions as per professional code	

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 47

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
10	14	10	07	06

File Description	Document
List of activities conducted for promotion of universal values	[View Document](#)
Any additional information	[View Document](#)

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

The life and contributions of eminent personalities for nation building and development of the nation are keenly remembered and programmes are organised at the college level for the celebration of national festivals like Independence Day and Republic Day. The students of the college along with the faculty members come together in organising the events and making it a huge success. Historical reminiscence on the contribution of the freedom fighters for liberation of the country from the hands of the foreigners and lectures on peace, harmony and contributions of the makers of the Indian nation are delivered by the distinguished guests invited for the occassion. The students also participate in parade, singing of patriotic songs, dance ,drama befitting the theme of the event. Birth and death anniversaries of great Indian personalities like celebration of Gandhi Jayanti, birth anniversary of literary genius of Assam, Sri Lakshminath Bezbaruah, birth anniversary of cultural stalwarts like Bishnu Prasad Rabha, Bhupen Hazarika along with Janmotsav of Sri Sri Sankaradeva, the great socio-religious reformer of Assam are observed. Besides, the college also remembers the contribution of Dr APJ Abdul Kalam, the Misssle Man and the11th President of India on his death anniversary. Sraddhanjali by the students and faculty members of the college are given and his life and contributions to the nation are rememberd on the occassion.

File Description	Document
Any additional information	[View Document](#)

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

- The status and dignity of a college / institution depends on the level of transparency and openness

in transacting financial academic and administrative activities. It is also believed that such transparency creates confidence among the stake holders. Keeping this in view college strives to maintain transparency in the vital areas of its functioning viz., in admission, in examination and in administrative and financial matters.

- Admission process is fully transparent and conducted through online process and merit position list is displayed in the institutional website. Admission also adheres strictly to government reservation policies and the seat reservation according to it is transparently displayed during the process.
- Examination process is also transparently accomplished and the results are displayed in the college notice board and the grievances related to results are met transparently by the authority.
- Administrative functioning is adhered as per the government rules and impartiality in its execution is strictly maintained.
- Financial transparency is considered as *sin Conon* of an institution. Total financial transparency is tried to maintain through adopting government audit, instituting committees in for purchase and construction etc., appointment of internal auditor *vis-s-vis* a chartered accountant duly appointed by the authority. Records keeping of financial transactions are maintained   in a systematic and transparent way which makes it easy for verification of any issues related to transactions.

File Description	Document
Any additional information	[View Document](#)

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

Best Practices 1

Context: Student Grievance Redressal Mechanism

1. **Title of the Practice** (This title should capture the keywords that describe the practice.)

: STUDENT, GRIEVANCE, STREAMLINE, TIMEBOUND

2. **Objectives of the Practice** (What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words)?):

: The aim of the initiative is to redress the grievances of the students in a time bound, efficient, speedy and in a substantive way.

3. **The Context** (What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice (in about 150 words)?):

: It has been observed that the students have from time to time placed their grievances in various matters to various platforms of the institute and so has also done to the chief administrator of the College,

namely the Principal of the College. It has been the prime duty of the Principal of the College to conclusively deal with any sort of grievances faced by the students. So an effective mechanism to deal with these issues has been bought into effect.

4. **The Practice** (Describe the practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced (in about 400 words)?):

: Any student with any sort of grievances / necessary permission seeking prayer is asked to write an application stating their issue in details with necessary supporting documents. They have to submit the same in a counter designated specially for the purpose.

At the behest of the IQAC an online portal for student Grievance Redressal System in the College website has been started through the link http://darrangcollege.in/grievance.php Any student can apply on it online looking towards redressal of his/her grievance.

5**. Evidence of Success** (Provide evidence of success such as performance against targets and benchmarks, review results. What do these results indicate? Describe in about 200 words.):

The process has streamlined the grievance of the students in a time bound and effective way. The students don't have to wait too long for their grievance to be addressed. The online grievance redressal mechanism has been recently initiated by the IQAC of the institution which is further supplemented by the Online Feedback system (for both students and teachers). A feedback system report is generated which is further uploaded in the College Website.

6. **Problems Encountered and Resources Required** (Please identify the problems encountered and resources required to implement the practice (in about 150 words).

: The online grievance system since has only been initiated recently the takers into the same system is yet to run more smoothly. Regarding the earlier system of grievance redressal the grievances which are related to the issues of the affiliating university to be settled requires time by the university office which creates uneasy tension for the appellants.

7**. Notes** (Optional) please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 150 words).

: (a) An aggrieved student who has the grievance shall first make an application addressing to the principal and deposit it to the counter No 1. From the counter the applications are sent to the Principal of the College. The Principal after verifying the facts and the papers concerned sends the application to Head of the Department, the vice principal, the Academic Vice-Principal, or before the Institute level committees like accounts, examination branch, library, grievance redressal etc., overlooking different matters which shall resolve and pass appropriate order in the best possible manner within a reasonable time, preferably within 10 days of receipt of application.

(b)While dealing with the complaint, the Committee and various decisions making Persons at all levels shall observe law of natural justice and hear the complainant and concerned people.

(c)While passing an order on any Grievance at any level, the relevant provisions of the Act/Regulations would be kept in mind and no such order would be passed in contradiction of the same.

Best Practices 2

Context: Mentor Mentee System

1. **Title of the Practice** (This title should capture the keywords that describe the practice.)

: Mentor, mentee, teaching learning, stress, knowledge base, two-way communication, future opportunities

2. **Objectives of the Practice** (What are the objectives / intended outcomes of this "best practice" and what are the underlying principles or concepts of this practice (in about 100 words):

: To work for effective synchronization of teaching learning the between teachers and students on the campus through mentoring system. To create a superior environment in college, where students can approach teachers for both educational and stress related personal guidance. To develop a effective two-way communication on enhancing knowledge base for both teachers and students.

3. **The Context**

Mentoring has been formed in the year 2016-17. Students come from higher secondary school to College, where Class teacher is not there, only scheduled time table for teaching is followed. Somehow, student teacher communication was lacking. Student mentoring system was thought of as a good solution. It is to have attention of caring adult in College campus. It is to help students to guide for future opportunities. This support system is to help them set future goals and newer options in a more realistic way. It is to aware student about his/her potential. It is for the progress of students in today's world of competition. Traditional joint family support is missing in most of the families so to assist adolescents in shaping their future, the system is supposed to work. Therefore the college has decided to entertain the hopes and aspirations of students irrespective of caste, sex, religion and financial background. Many of our students from rural areas lack proper academic background and financial back-up. Mentoring of students thus, is an essential feature to render equitable service to all our students having varied background.

4. **The Practice**

The IQAC has taken the initiative to introduce the mentoring system for students. The importance of integrating the mentoring system for enhancing students' performance is a common agenda to be followed by the teaching faculty. With a wide variation in the student population in regard to educational and economic background, the system promises to provide a better understanding of individual students and bring out their highest potential. It also appears to be the most effective method for mitigating cases of those students who are vulnerable to drop-out from studies.

The mentoring system was promptly and effectively put into practice from the academic year 2016-17. Each member of the faculty of Arts, Science and Commerce streams is assigned the mentorship. Each teacher is allotted 45-50 students of their respective faculty and he/she will be mentor for all the three years of mentee's graduation. A format for mentee showing the detailed information of the mentee is designed and allotted to each mentor. Mentor helps his/her mentee in understanding of available resources at the campus. Mentor also guides them in choosing the course subjects for their graduation. Mentor also pinpoints the strengths and weakness of the students and guides them accordingly. Mentees are allowed to meet their mentors regularly as per their requirements. For the overall development of the students constructive suggestions are given frequently.

5. Evidence of Success

For mentees :

1. Student-Teacher strong bond is developed.

2. It has helped to improve communication skills, social skills.

3. Students felt connected and shared their difficulties.

For College :

1. Mentoring system has been highly appreciated by the mentee's parents.

2. The discipline has been improved in the college campus.

3. Involvement of knowledge source in the actual education process.

4. It has developed of good support service.

5. It is step ahead towards student-teacher communication.

6. It served young students in a more responsible way in College campus

7. College has indirectly set a role model as a mentor in front of students.

8. Mentor is introduced to the important issues of students.

9. Mentor as a caring adult has to improve communication skills.

10. Mentors developed insight for student's problems and stress.

11. Mentor experience the problems of mentees and get closer to students from different socio economic status.

12. Mentors felt, it is an opportunity to cooperate adolescents to nurture career.

6. Problems Encountered and Resources required

1. Mentees and mentor may find problem of common free time for face to face dialogue. At the starting of academic year, this problem has been sorted out by mentors. Subject wise time-table of mentees was of help to decide meeting time of mentees. It was then matched with mentor time-table.

2. Since mobile phone is a boon of new technology, young generation enjoy it. Mentors use it for mentoring Sharing of cell number and thereby formation of what's app group is followed. But all students are not having mobile phones. Students possessing cell phone were having range problem. Many a times the message is not received by students as the number belongs to elder family members. Sometimes, if it is a personal cell, students do change the company SIM card as per attractive offers and are not reachable.

3. As the mentor is a teacher, mentees took more time to open up .Teacher do have knowledge of student psychology during their training programs, it is found to be useful.

4. Concept and ways of mentoring, responsibilities of mentor, enhancing service and reviewing progress etc. were discussed in detail during mentor orientation meeting.

7. Notes (Optional)

Basically the Arts, Science and Commerce stream fetch students from nearby areas and 69.17% of the students are from reserve categories so those students who are attending classes, they are not attending with scholarly attitude. Thus, College faculty will work in this area, as a good support system for students to develop career environment, entrepreneurial skills and job seeking confidence. Such favourable situation will turn into reality if students are punctual and attentive.

File Description	Document
Link for Additional Information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

In the pretext of public opinion Darrang College is the only institute of repute in the North Bank of Brahmaputra. The college has a reputation of attracting the best talents and cultural diversity of students from almost all corners of the state and the NE region. Variety of courses are offered giving ample choices in science, arts and commerce streams in regular, distance, vocational and skill based courses. The College boost of having PG departments in four subjects like Assamese, Botany, Geography (both MSc and MA) and Zoology. Up to the mark human and physical infrastructure, fully equipped and well automated central library, excellent sporting facilities are in addition to the ever growing allure of the institution. The College boost of excellent results in both UG and PG level with consistent attainment of First Class First Holders in university examination both in UG and PG level. The number of first class holders is also quite satisfactory 1426 first class holders out of 2788 appearing in numbers since last 5 years, ie., 51.11% . (List of rank holders as Upload)

The institution is distinctive among other HEIs of the region in the field of sports. Our student Angshuman Das UID 12AH127 attained 2nd in 86+ kg. in the WAF 33rd World Arm sport Championship 2013. In the 3rd Students Olympic National Games Sahida Khatun 15AD589 attained 1st position in boxing. While Pohar Borah UID 15BD082 got 2nd in Installation in the Association of Indian Universities -Merit Certificate Organised by Ranchi University, Ranchi. In cricket the College has continuously attained the championship title in the Intercollege Cricket tournament of the University of Gauhati since last five years starting from 2013.

One of the distinctive features of our college is the cultural activities which have proven a valuable lens to

view the inner world of students and thereby enable their holistic development. To showcase the hidden talents of the students, the colleges have been providing so many opportunities in terms of infrastructure and education through cultural activities. Day-by-day the college is getting recognition as a cultural hub in the area. The college has envisioned of creating likings towards the cultural programs and Art among the students specially students from rural areas. It takes the responsibility to provide a concrete platform for students to perform at national level. Beside the other subjects, college has garnished the students to perform well in sports and cultural activities acting as an incubation centre.

Drama training workshops have been conducted so far. Students have participated and conveyed various social messages through social rallies, one act plays, street plays, AIDS rallies, drought conditions, and female feticide etc. Students are participated in University Youth Festivals and in many state level one act play competitions in last five years. Overall 55 Prizes including many first prizes won by college in last five years. Many former students of our college have been members of drama groups, One of our students 'Miss Dimpy Sonowal (M- 7002179067) has sang playback song for Assamese movies and for the theatre groups of Assam . Many former students of our college are now professional singers and Artists e.g. Pranami Borthakur is a playback singer in All India Radio. Students of Music are university toppers in Light Music, Folk Music and many more programs (explanation provided in the student progression QIF). Ex-students like Nitumoni Saikia (M-8811042079) is a prominent face in the Media with his affiliation to a Regional News Agency called Protidin Times. Diganta Madhav Goswami (M- 9707296013), Anshuman Bhuyan (M- 9101933429) is to name a few who are actively doing dramas and cinema in the Assamese language in television and print media. The cultural activities of our students are always well appreciated by the parents and local society in general.

While alumni like Dr Ritwick Raj Bhuyan (9650621777), Cardio Thoracic & Vascular Surgeon, Max Hospital, Delhi is an eminent surgeon with expertise in Minimally Invasive Cardiac Surgery, Aortic Aneurysm Surgery, Thoracic Surgery, Beating Heart CABG, Hybrid Coronary Revascularization, and Redo Cardiac Surgery Non Transplant Surgical options of Heart Failure.

File Description	Document
Link for Additional Information	[View Document](#)

5. CONCLUSION

Additional Information :

The Darrang College is very unique in character and has excellent 140 faculties offering science, arts and commerce education to 3982 no of students of which almost half are female students. There are significant all round achievements, the credit for which goes to the management as it exercises an academic control over all the stakeholders of the academic setup. Starting from formulation of their programmes/syllabus, admissions and examinations, all functions are handled by the Principals office and its Departments in a participatory mode. In totality, the Darrang College epitomizes a conglomeration of high quality and act as a meritorious institution.

The College remains unwavering in the pursuit of its mission through multi-stakeholder consultative approach. It has a never-ending list of illustrious alumni, who have served the nation and the state. The list of distinguished alumni have noteworthy presence in all spectrums of human life and society including science, literature, fine arts, sports, politics, administration, social work, military services and judiciary. The College is proud of its alumni and ex-teachers. Few of them are Arun Sharma, Padmashree, 2010, Sahitya Academy award in 1998, Dr Ananda Bormudoi, Prof in English in Dibrugarh University, Dr Amalendu Guha, Famed Economist, Dr Abani Kumar Bhagawati, Professor at Guwahati University, Lt Col. Krishna Bahadur Newar, Army Education Corps, Munin Bora former Mr India, Dr Ritwick R Bhuyan, Cardiothoracic Surgeon, Max Hospital, Dr Pranab Goswami, Scientist B at the Indian Academy of Cultivation of Science, Bipin Pal Das (Ex-Principal1947-1950), Minister of State, External Affairs, Govt. of India, Kamala Prasad Triparthi, Founder Principal of Darrang College, Finance Minister, Govt. Of Assam; Prof. Deepak Chand Jain, Dean, Kellog School of Management, North Western University, USA; Baikuntha Sarmah, Eminent Historian; Prof. Debarsee Goswami, Professor, Delhi University; Achyut saikia- Ist Assamese IAS of Post Independence Era;Ms. Mouchumi Chakraborty, IAS, Dr. S J Das, Deputy Director, BSI, Shillong; Priyanku Mandavya, BBC, London; Brindaban Goswami, Former Education Minister, Govt of Assam, Presently MLA of Tezpur; Sasanka Sarma, IAS, Delhi Mertro Railway; Prof. Ritumoni Sarma, IIT Delhi; K. K Giri, Manchester University; Abhijit Bhattacharjee, Formar Captain Indian Volley Ball; Sankar Sarma, IAS, 2009;

Concluding Remarks :

Established in 1945 Darrang College is splendidly marching towards achieving its goal of creating excellence in teaching - learning and is one of the most reputed institutions of higher education in Assam affiliated to Gauhati University offering 31 Under Graduate Courses and 5 Post Graduate courses producing best graduates in UG and PG program.

Since the first assessment of 2004 the college has been untiringly striving to excel in all fronts keeping the Peer Team's observations in mind and has strived for creating best infrastructure, good library resources, sports and cultural facilities to impart holistic education to the learners in context of its Mission and Vision and core values. Addition of new subjects and 'Darrang College Vocational Centre' is a reflection of ensured improvements in all fields by the College. The governance of the institution is also reflective of an effective leadership in tune with the vision and mission of the institution.

The College has a systematized mechanism for analysing and ensuring the objectives of the curriculum both in letter and spirit. **Research and extension** work has got a big lift in recent times with a number of projects from sponsoring agencies like CSIR, DST, DRDO, ICSSR, UGC, DBT being carried out. **Counselling of the**

students is undertaken by the Counselling Cell through gender sensitization, mental health and hygiene seminar and talks. The Student Mentoring System has been put into work for effective synchronization of teaching learning between teachers and students on the campus.

The Institution provides scholarships and free ships to meritorious students, economically weaker backgrounds and/or with disabilities. Financial transparency is considered as *sin Conon* of an institution and thus it also maintains transparency in admission, examination and in administrative and financial matters. The Institution sponsors students for national and state level sports events, cultural events and conferences. There are established systems and procedures for up gradation, maintenance and utilizing physical, academic and support facilities. The institution always has a quest for constant innovation: ecological and historical conservation, participation, empowering students and teachers to attain excellence. Thus the institution has always showed commitment towards values and best practices.