

ACTION TAKEN REPORT

On

Recommendations of the AAA 2024-2025

I. Academic:

FYUGP course curriculum can embed innovative approach to introduce skill programmes within the frame work of college rules as applicable.

1. **Recommendation:** A special cell should be in place for handling aspects related to NIRF ranking.

Action taken: A special cell is established for handling aspects related to NIRF ranking.

2. **Recommendation:** In order to facilitate employment following programme may be initiated Centrally managed training centre for competitive examinations, Introduction of Banking, Financial Services, and Insurance (BFSI) skill as a component of course or independently with skill council, Finishing skills embedding IKS for students may be introduced with the help of experts preferably from British Finishing school exposure.

Action taken: 1. SITA is actively working on training, workshop on competitive examinations. 2. Career counselling cell is actively working on workshop on competitive examinations. 3. IKS is introduced as Value Added Course. 4. Department of Commerce introduced a Certificate Course on Practical Accounting: GST Filing, Tally Entries and Income Tax Filing

3. **Recommendation:** Microsoft/ IBM offered courses might be introduced as a part of Industry academia linkage.

Action taken: IBM course for AI is introduced as a part of Industry academia linkage.

4. Recommendation: Language departments Assamese, Sanskrit, Bengali, Hindi can introduce interdepartmental courses like Learning process, computer programming in Indian language etc. The present Language laboratory may be strengthened, and popularized among students from diverse streams.

5. Recommendation: Appoint Adjunct, Visiting Professors, and Professor of practice in selected departments.

Action taken: A proposal has been submitted by the IQAC on appointment of Professor of practice. The proposal has been placed into the Governing body. Accordingly the Governing body has approved the proposal and resolve to appoint Dr. Purnima Devi Barman, an eminent wildlife biologist as Professor of practice from the year 2026 onward.

6. Recommendation: Open more self-financed professional courses, which may not have restrictions from Govt. in deciding fee structure. This will generate revenue.

Action taken: Two new self-finance programme has been introduced from the academic session 2026-27.

- Integrated Teachers Education Programme (ITEP) has been approved by National Council for Teacher Education (NCTE) to start from the academic session 2026-27 with intake capacity of 50 for both B.A. B.Ed. and B.Sc. B.Ed. Accordingly, the student enrolment for ITEP in B.A. B.Ed. and B.Sc. B.Ed. for the academic session 2026-27.
- Self-finance Major programme under FYUGP in Travel and Tourism Management (TTM) has also been introduced from the academic session 2026-27 with intake capacity of 50.

7. Recommendation: Assign credit for community engagement in a structured manner.

Action taken: Currently assignment of credit to students for community engagement has not been implemented by the college though students are actively engaged in community services through extension activities. The proposal for assignment of credit for community engagement will be placed in the next academic council to be held in the month of December 2026.

8. Recommendation: CO/PO matrix may also be mapped with SDGs.

Action taken: The College has initiated the following actions to in response to the SDGs

SDG 3 – Good Health and Well-being: The College offers free health check-ups for its employees and students. The college also promotes mental and physical well-being by providing mental health counselling, Yoga, Gym, indoor and outdoor sports.

SDG 4 – Quality Education: The College has 87 permanent faculty members against 100 sanctioned posts, supplemented by 37 guest faculty members. This provides an average of approximately five faculty members per department, ensuring adequate academic manpower for effective teaching-learning and the delivery of quality education. The College adopts innovative and student-centric pedagogical practices and follows a continuous and comprehensive evaluation system to monitor students' learning progress. Remedial teaching and academic support are provided to slow learners, while advanced learners are encouraged through appropriate academic activities. The academic performance and progress of students are regularly monitored through an active mentoring system, enabling timely identification of learning needs and provision of appropriate guidance and support. These measures collectively contribute to maintaining the quality, effectiveness and inclusiveness of the teaching-learning process.

SDG 5 – Gender Equality: The college promotes gender neutral in every aspect of activities such as committee members, clubs, student union, teachers' union.

SDG 6 – Clean Water and Sanitation: The College provides filtered clean drinking water to students. The College has also well maintained separate sanitation facilities for male and female students as well as employees.

SDG 10 – Reduced Inequalities: The college provide financial supports to students through various schemes such as free admission, scholarship schemes such as NijutBabu, NijutMoina, SC/ST scholarship, Ishan Uday, etc. the College has also provision for reservation adopted village in admission into Higher Secondary and Undergraduate courses.

SDG 13 – Climate Action: The college has formed ECO club comprising of students and teacher members. The primary purpose of the Eco club is to carry out awareness programmes on environmental pollution and climate change and plantation at college campus, neighbouring villages and at adopted village.

SDG 16 – Peace, Justice and Strong Institutions: The College has dedicated Internal Complaint Cell (ICC) and Students' Grievance Redressal Cell, and Examination Grievance Cell which promptly act to resolve all grievances at the earliest to ensure justice and harmony.

9. Recommendation: In all BOS, at least one expert member (Professor) should be inducted from reputed universities outside NE region.\

Action taken: The proposal for induction of one expert member from reputed Universities outside NE region has been placed before the college authority and the academic council of the college.

10. Recommendation: It is felt that Google platform (or any other LMS) can be used where teachers can upload class notes, PPTs (public/protected) related class videos for respective classes. Only students of the college can view the protected class notes. Teachers can provide assignment and students can upload these assignments. Evaluation can be done in this module and respective scores will be reflected to respective students and guardian panel. Teachers and students can interact through this platform. Those who are interested in IT as a good practice can initiate the practice on a pilot scale.

Action taken: The College has its own LMS embedded in the college website. Several departments have been using Google classroom and Google form as LMS for conducting online class, assignment submission and conducting class test/quiz.

11. Recommendation: Provisions may be made for conducting green audit, energy audit, water audit, material audit and engineering audit at regular interval of 2-3 years and AAA in every academic year.

Action taken: The College conducts green audit, energy audit and finance audit yearly. The water audit, material audit and engineering audit have proposed from the next academic year.

12. Recommendation: Library may be kept open for longer time after working hours and students may be motivated to visit, particularly hostel students. Library should be developed into an activity center.

Action taken: The college library remains open from 10:00 am to 5:00 pm on working days. The proposal to keep library for extended period of time especially during peak class time and examination has been placed before the college authority. However, due to very low attendance of students after 4:00 pm, the proposal has not been implemented.

II. Research Development:

1. **Recommendation:** Research in humanities should receive more attention. Research on Digital humanities should be initiated on priority. A workshop on digital humanities may be the beginning for awareness.

Action Taken: An FDP on Digital Humanities, in collaboration with the Teaching Learning Centre, Tezpur University, is currently in progress and is scheduled to be conducted shortly.

2. **Recommendation:** Organize project formulation workshop to mentor young faculty & research scholars.

Action taken: The college has initiated a Seed Project Grant for in-house faculty members to undertake seven interdisciplinary projects focussing on cutting-edge areas of research.

3. **Recommendation:** Develop incubation center to strengthen innovation and entrepreneurship ecosystem.

Action taken: Students have been selected under the guidance of the EDC cell, Darrang College for a Government funded project titled “Establish, Develop and Manage Entrepreneurship Development Centre and Incubation Centre”.

4. **Recommendation:** Number of classes needs to be increased as per UGC recommendation despite other activities including examination.

Action taken: With the introduction of the 7th Semester and new courses such as MDC, VAC, and SEC under the NEP, the number of classes has increased substantially.

III. Examination:

1. **Recommendation:** Develop template and set the instruction including a rubric with examples for question setters as per blooms Taxonomy maintaining different degree of difficulty:

Action Report: Following the directions of the Academic Council, the controller of the Examination instituted a standardized framework for outcome-based question setting aligned with Bloom's Revised Taxonomy. This report details the actions taken across all academic departments to implement, review and evaluate the updated assessment framework for the End-Semester Examinations.

2. Recommendation: Ensure the question setting is aligned with defined PO/CO

Action taken: To ensure compliance with Outcome Based Education (OBE) standards, an audit was conducted across all departments to verify the alignment of internal and end-semester question papers with defined Course Outcomes (COs) and Programme Outcomes (POs). Based on the audit findings, corrective measures and formal protocols were implemented to guarantee rigorous mapping, appropriate Bloom's Taxonomy distribution and consistent evaluation.

3. Recommendation: Need to ensure that questions are spread over the entire syllabus content.

Action taken: Following a review of internal and end-semester examination papers, an action plan was initiated to address uneven question distribution across syllabus modules/ units. **Systematic measures implemented across all academic departments** ensure 100% syllabus representation in all assessment instruments.

4. Recommendation: Ensure quality control by appointing question setters from outside as per your convenience, through moderation and scrutiny

Action taken: To enhance academic integrity, maintain standard evaluation benchmarks, and comply with institutional quality control, the college executed a revised policy regarding question paper setting, moderation and scrutiny.

5. Recommendation: Appoint external examiners for all practical examinations.

Action taken: To ensure transparency, standardization, and academic rigor in internal assessments, the college notified that External Examiners must be appointed for all practical Examinations across all undergraduate and postgraduate departments.

IV. Administration and Finance

1. **Recommendation:** Adopt SAMARTH e-Gov Suite and strengthen digitalisation towards a paperless office.

Action taken: The institution has initiated the process of strengthening digitalization of academic and administrative activities and promoting paperless practices.

2. **Recommendation:** Increase the solar power component to at least 30% of total energy consumption.

Action taken: The institution has submitted a proposal to the Hon'ble MLA for installation of additional solar power projects in the college.

3. **Recommendation:** Formulate an Institutional Development Plan (IDP) covering all eight enablers as per UGC guidelines.

Action taken: The institution has initiated the process of formulating an Institutional Development Plan covering the eight enablers as per UGC guidelines.

4. **Recommendation:** Set up an endowment fund for college development

Action taken: The recommendation has been noted, and the possibility of establishing an endowment fund is under consideration.

5. **Recommendation:** Incentivize departments performing well in placement, student progression, community outreach, environmental and social initiatives.

Action taken: The institution has taken note of the recommendation and is considering suitable mechanisms for recognising and encouraging departmental performance.

6. **Recommendation:** Provide periodic training to non-teaching staff.

Action taken: The institution has initiated capacity-building and training activities for non-teaching staff to enhance their professional and administrative skills.

7. **Recommendation:** Strengthen the Student Grievance Cell and appoint an Ombudsperson as per UGC rules.

Action taken: The grievance redressal mechanism has been strengthened, and necessary action regarding appointment of an Ombudsperson is being taken as per UGC norms.

8. **Recommendation:** Continue regular CA audit and pursue government audit.

Action taken: Regular CA audit is being carried out, and the institution is pursuing the government audit process.

9. **Recommendation:** Explore acquisition of land elsewhere for future development

Action taken: The institution has submitted a proposal to the Hon'ble MLA for land for establishing a second campus to facilitate future academic and infrastructural expansion.

V. IQAC:

1. **Recommendation:** IQAC need to be strengthened by deeply engaging in all issues.

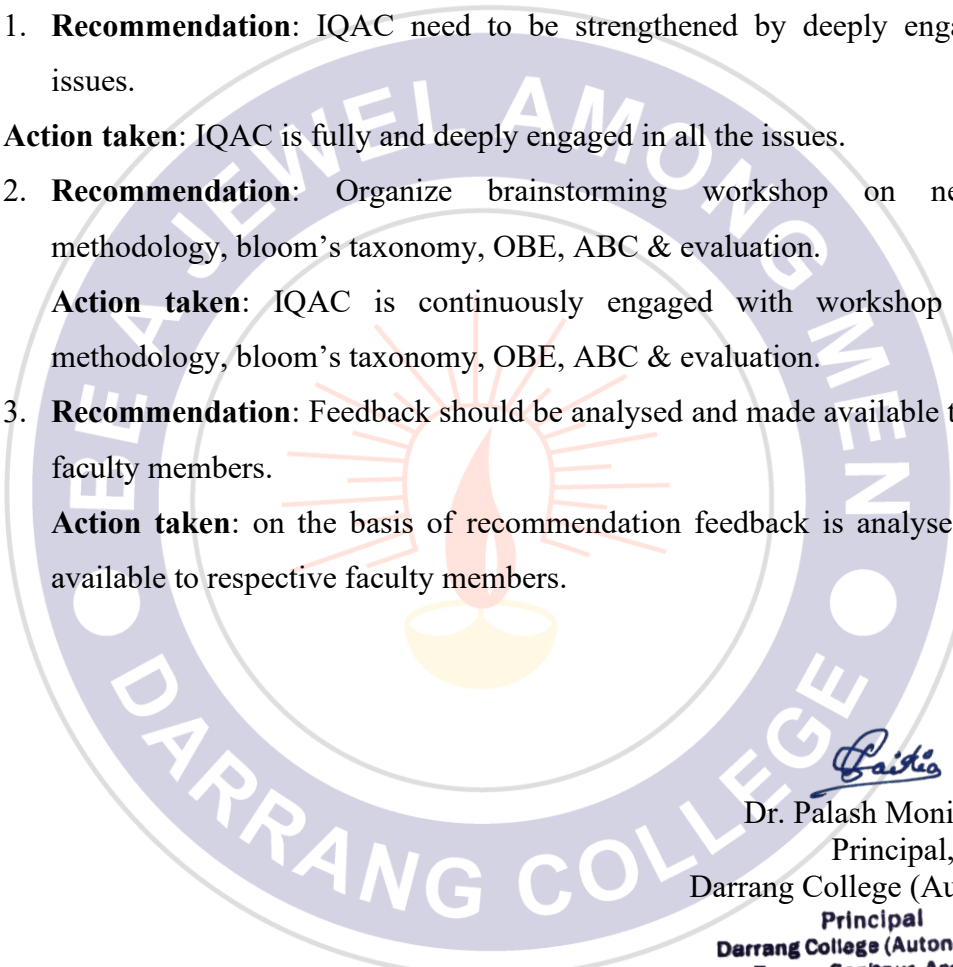
Action taken: IQAC is fully and deeply engaged in all the issues.

2. **Recommendation:** Organize brainstorming workshop on new NAAC methodology, bloom's taxonomy, OBE, ABC & evaluation.

Action taken: IQAC is continuously engaged with workshop on NAAC methodology, bloom's taxonomy, OBE, ABC & evaluation.

3. **Recommendation:** Feedback should be analysed and made available to respective faculty members.

Action taken: on the basis of recommendation feedback is analysed and made available to respective faculty members.




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