



ACADEMIC AND ADMINISTRATIVE AUDIT REPORT

For the year 2024-25

**DARRANG COLLEGE
TEZPUR**

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DARRANG COLLEGE
2024-25***Introduction***

Established in 1945, Darrang College, affiliated to Gauhati University until May 2025 has a multidisciplinary setting offering UG programs in Arts and Science, Commerce with 4 PG departments.

Darrang College, is recognized under Section 2 (F) and 12 (B) of UGC. It was accredited by NAAC in the year 2004, 2011, 2019, 2024 and awarded B++ and B, B+, B++ respectively in those assessments.

The college is situated in the midst of Tezpur town and has maintained a leading status in higher education in North Bank of Assam. It has a total campus area of 15.07 acre and built up area of 233701 sq.ft(6.83acre) which is about 45% of the total area. It has hostel facilities for 183 nos. of students both boys and girls..

There are 91 regular teachers against sanctioned post of 100. In addition 28 teachers in non-sanctioned post. There are 66 Ph.Ds. altogether (56.41%). At present, there are around 5000 students of which 138 PG students. The demand ratio is

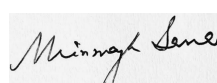
The college has 20 various committees and cells and unit of NCC and NSS.

Medical facilities

1 Medical room with 1 Doctor available on weekend. Besides, basic first aid facility is also available.

Academic status

The college has introduced the NEP based Four Year Undergraduate Programme (FYUGP) from the academic session 2023-24. In all academic matters, Darrang College complied with Gauhati University's rules till it obtained the autonomous status recently. Departments that provide students with a greater grasp of various disciplines organize college-level invited lectures and conferences, seminars, special talks, etc. to provide students a wider exposure.



The teaching departments launched several skill-oriented certificate programs. In the current academic year, the College established its Institution's Innovation Council (IIC) to foster students' entrepreneurial abilities. A center for Indian knowledge systems (IKS) was established in March 2025 with the goal of exploring traditional knowledge of India's heritage, science, arts, and culture. In April and May of the same year, two student projects on IKS were offered, along with certificate course. There are two certificate courses in Indian languages: Assamese language in practice and Bangla Charcha has been introduced. The College has completed the required steps to register under Academic Bank of Credit (ABC) in coordination with the SAMARTH Regional Office, and students have already done so. Additionally, the College's Research and Development Cell (RDC) was reorganized in compliance with NEP 2020.

General information

Sl No.	Department	No of students (2024-25)			No of Faculty (2024-25)			Faculty with research guidance	Vacant post	Faculty student ratio	Demand ratio	Number of projects	Number of papers
		UG	PG	Ph.D.	Permanent	Temporary	Adjunct/Visiting Prof. or any other						
1	Assamese	197	45	-	6	2	-	-	0	30:1	1:8	-	-
2	Bengali	85	-	-	1	3	-	-	1	21:1	1:2	-	-
3	Botany	114	35	-	7	2	-	-	0	17:1	1:11	2	1, Q3=1
4	Chemistry	123	-	-	6	2	-	-	1	15:1	1:15	-	12, Q1=8 Q2=2 Q3=2
5	Commun	132	-	-	-	3	-	-	0	44:1	1:2	-	-

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	ity Science												
6	Economics	197	-	-	4	1	-	-	0	39:1	1:6	-	-
7	Education	169	-	-	4	-	-	-	0	42:1	1:17	-	-
8	English	159	-	-	6	2	-	-	0	20:1	1:11	-	-
9	Geography	187	3 3	-	6	2	-	-	0	28:1	1:14	-	-
10	Hindi	131	-	-	2	2	-	-	0	33:1	1:5	-	-
11	History	139	-	-	4	-	-	-	0	35:1	1:13	-	1, Q3=1
12	Mathematics	128	-	-	4	1	-	-	0	32:1	1:6	-	-
13	Philosophy	161	-	-	4	-	-	-	0	40:1	1:8	-	-
14	Physics	109	-	-	8	-	-	-	0	14:1	1:10	-	1, Q2=1
15	Political Science	174	-	-	5	1	-	-	0	29:1	1:5	-	-
16	Psychology	187	-	-	-	3	-	-	0	62:1	1:5	-	-
17	Sanskrit	99	-	-	4	-	-	-	0	25:1	1:2	-	-
18	Sociology	198	-	-	-	3	-	-	0	66:1	1:7	-	-
19	Statistics	120	-		3	-	-	-	1	40:1	1:3	-	1, Q3=1
20	Zoology	122	3 5	-	8	2	-	2	0	16:1	1:21	1	8, Q1=1 Q3=3 Q4=4
21	Commerce	728	-	-	7	2	-	-	1	81:1	1:7	-	3, Q1=1 Q3=1 Q4=1
22	TTM	150	-	-	-	2	-	-	0	75:1	1:3	-	-
23	BCA	114	-	-	-	3	-	-	0	38:1	1:2	-	-
24	Biotechnology	100	-	-	-	4	-	-	0	25:1	1:7	-	-
25	Nepali	No Major	-	-	1	-	-	-	0	-		-	-
26	Bodo	No Major	-	-	1	-	-	-	0	-		-	-

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Out of 66 Ph.D. holder faculty members, 3 are research guides recognized by Gauhati University. Research paper published during 2023-24, 2024-25 and 2025 (till date) are 31, 16 and 9 respectively. From 2022 to May 2025 publications such as book, book chapters and conference proceeding account for 92 nos.

Physical Infrastructure

The college has good infrastructure. Recently constructed academic building has given considerable infrastructure support for academic activity. Auditorium constructed with NEC funding support is well maintained and adequate for college activities. Administrative building is reasonably spacious to support all administrative functions. Specific details are given below.

- Total land area of the College : 15.07 Acres
- Total built up area : 223701.29 sq.ft.
- Total classrooms 82
- Total laboratories 35
- ICT enabled classroom(s)/ smart class room(s) 32
- Number of seminar/ conference halls 04
- Staff/college canteen 01
- **Hostel facilities**
 - No of hostel & occupants**
 - For boys : 01 (55 occupants)
 - For Girls : 01 (108 occupants)
 - ST Girls' Hostel : 01 (20 occupants)
 - Guest house : 01 (08 capacity)
 - Central library 01

IQAC initiatives

The college has now been preparing for the 5th/next cycle of NAAC accreditation with a perspective plan on the basis of seven criteria of NAAC format. The IQAC was established on 21st March 2004.

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Several initiatives have been taken in 2023–2024 to support the college’s research culture. Among these efforts are the following: Teacher-led student projects worth Rs.25000 (twenty-five thousand only); an orientation program on Social Science Research was held on May 12, 2023, to encourage faculty members to conduct social science research in the humanities and social science fields; and a Seed Money grant of Rs. 1, 00,000 (one lakh to teachers who wish to conduct research or project).

Methodology of the Audit

Basic institutional information was made available to the audit team during visit on 20 and 21 November 2025.

During the visit, at first, the Principal of the college and IQAC coordinator made a comprehensive presentation which was followed by a threadbare interaction on the issues concern, challenges and opportunities pertaining to the college. It was followed by interaction/presentation by respective departments on various aspects of teaching, learning and evaluation, research as well as on SWOC criteria. Interactions were also conducted with Governing Body, student community, alumni, NSS and NCC. The audit team also visited Library and administrative branch, and examination section. An exit meeting was finally followed where faculty members, Principal, Vice Principal and IQAC coordinator were present.

Analysis and observations are based on the data made available to the audit team by IQAC

Darrang College is affiliated to Gauhati University. The College follows the curriculum developed by Gauhati University. For effective delivery of curriculum, most of the departments are maintaining lesson plans and course diaries. However, the detailed lesson plan with course progress record needs to be institutionalized. Departments followed the academic calendar of Gauhati University. Having obtained the status of autonomous college, for effective planning of activities college/academic departments prepared their own academic calendar. The curriculum for all the UG programs is aligned with the NEP2020. CO/Pos are mapped with each of the courses. The curriculum integrates internship skill courses, AEC, VAC, Major, minor and interdisciplinary courses as mandatory components. The syllabi have been designed following Learning Outcome based curriculum (LOCF) such that students find better correlation among the topics of studied. Class routines have scope to be better structured. Participatory learning through group discussion and seminar presentation are limited to a few teachers. ICT tools are used selectively.

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College should effectively introduce soft skill programs for smooth transition from academic to employment. Introduction of BFSI skill programs will open up avenues of employment in Financial sectors. This will be a pioneering move for students of NE India. Further introduction of Finishing skills through Finishing schools will empower students with life skills etc. necessary for competing employment environment by harnessing confidence in students removing the discomfort of uncertainty.

Teaching Learning Aspects

Assessment of learning levels after admission to identify slow and advanced learners should be more robust. Though the College follows a student centric learning method for effective curriculum delivery however, a detailed unit wise plan for experiential and participative learning needs to be maintained for enhancing the learning experiences of the students. Some departments engage students in participatory learning through group involvement, seminar presentation etc. Uses of ICT tools appear limited besides limited use of Learning Management system. It has been observed that remedial courses for slow learners are not conducted in a systematic manner.

It is felt that Google platform can be used where teachers can upload class notes, PPTs (public/protected) related class videos for respective class. Only students of the college can view the protected class notes. Teachers can provide assignment and students can upload these assignments. Evaluation can be done in this module and respective scores will be reflected to respective students and guardian panel. Teachers and students can interact through this platform. The practice can be initiated on a pilot scale by those who are interested in IT as a good practice.

The College maintains students mentoring system. All the departments conduct internal examination as per requirement of the affiliating University. The College may incorporate more different modes for continuous internal evaluation after attaining autonomous status. Program Outcome, Program Specific Outcomes and Course Outcomes are described in the syllabus. Department/s who have experienced in developing such outcomes for program may involve in designing the outcomes for the programs that are offered by the college.

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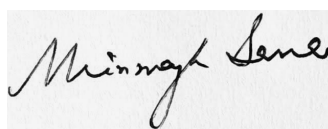
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Research, Innovation and Extension

A few departments are performing well in research with quality publications. It is appreciated that Zoology department has been maintaining a **Scopus indexed journal for nine years**. A peer pressure may be helpful in this regard to strengthen other departments too in research activities. The overall research culture in the College needs to be strengthened. The present situation leaves much desired Almost all the departments are conducting very effective extension activities. However, these extension services seem to be a routine job without much focus on transformation oriented of a specific act. Moreover, these extension services should be as per CBCS or NEP curriculum. More involvement of the students in those activities should be encouraged. At least 1.5 courses on an average per faculty members need to be targeted. Without approach to addition of new knowledge it will be difficult to move up the ladder of this competitive environment. More projects with external funding could improve research environment.



Academic Infrastructure

- The College has adequate infrastructure facilities for all academic activities as shown below
- Total classrooms 82
- Total laboratories 35
- ICT enabled classroom(s)/ smart class room(s) 32
- **Internet connectivity:**
Entire college campus is provided with free Wi-Fi facility with a speed of 40Mbps BSNL optical fiber leased line for internet connectivity. Both wired and Wi-Fi connections are available across all departments and offices, additionally, 9 Wi-Fi devices are installed, ensuring coverage for most areas of the campus

Computer Lab: 04

Language lab: 01

Plant Tissue culture labs: 02

Computer facilities include 173 computers, 5 Laptops. 101 computers are available for students.

Other infrastructure includes Cricket and football ground, volleyball court, Basketball court, gymnasium, indoor stadium, auditorium, ODL center, Museum, NSS, NCC office.

The infrastructure is well maintained.

Students support and Progression

Library plays an important role in the academic endeavor of an education institution. Besides departmental libraries, the Darrang college central library fully automated and the present status is as under.

- Total nos of books : 72,488
- Total reference books : 8,250
- Back-Volumes 9709

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- Total no of journal / magazines 31
- Total no of News Papers 13
- Number of Unique Titles : 47,074
- Managerial system : SOUL 3.0 & D-Space
- Classified code used : Dewey Decimal Classification
- E-Resource available
 - N-List E-Journal : 6,000 +
 - E-Books (N-List Inlibnet) : 1,99,500 +
 - E-Books (NDLI) : 6,00,000
- Reading room capacity : 180 intake capacity
- Working room capacity 23
- Automation status : Library is fully automated.

The college has initiated the ONOS process in the current year. The library is fully automated using Integrated Library Management System (ILMS) SOUL 3.0

Additionally, through the college LAN and the library's Wi-Fi networking system, users can access the library's bibliographic database from their own system, such as a desktop or laptop computer and a mobile phone..

In addition, several Departments are conducting capacity building and skill enhancement activities for the students. Placement of the students and progression to higher education has scope for improvement. It has been observed that as a part of extra-curricular activities, the college has been organizing many sports and cultural events/competitions among students. The college emerged as second best team in Gauhati University Youth festival during this year. The college also organized 7 day Badminton coaching programs for students.

The college adheres to reservation policy of the Government of Assam for enrolment of students during admission process.

While some departments lag behind, others are able to give information regarding a student's progress toward a higher degree of education. As much as possible, it is advised that every department keep an orderly and clear record of students' progress. It looks like this is a nice approach to contact the alumni.

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Professional development activities

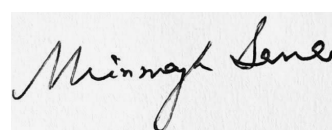
Several teachers are participating in FDP. Teachers with strong research background may motivate/guide others teachers particularly the young teachers to conduct quality research.

Governance and Leadership

Administration seems responsive. Teachers are actively engaged in many activities including examination, IQAC and community outreach etc. Governing policies on Academic matters are already in place. Discipline is maintained in the campus. Feedback are collected from the individuals. There was no significant evidence of analysis of Feedback and action thereon. The general branch of the college requires automation. Examination related issues are being maintained well.

General Observations:

- ❖ Culture of mushroom, vermicompost for commercial purpose, special plantation of Mehgauni, preservation of endangered species by Botany department is laudable.
- ❖ Assamese department with ICT based cultural heritage museum as well as Zoology and Geography museums deserve appreciation.
- ❖ Maintaining a scopus indexed journal for nine years in Zoology department deserve special appreciation
- ❖ Commitment of many teachers towards research was well documented by a few quality publications.
- ❖ The college presents a vibrant teaching environment but research ecosystem cannot be termed satisfactory.
- ❖ Campus is spread out and has scope for better organization.
- ❖ Since first cycle of accreditation the college has shown improvement after an initial dip. The performance should have been better.
- ❖ Barring few, most of the departments are not engaged in meaningful and active research. Declining trend of paper publication in last 3 years is alarming
- ❖ Funded research projects are few.
- ❖ Information on student progression needs to be maintained properly.



- ❖ Student engagement in co- curricular and extracurricular activities is notable including vibrant NCC and NSS.
- ❖ Poor linkage with the industry restricts scope for students for innovation, internship opportunity and employment.
- ❖ Programs for empowering students with soft skills (21st century skills) etc. for employment are conducted sporadically by certain departments, but it has not been seen as a culture in the College.
- ❖ Interdisciplinary approach needs to be improved, which is not adequate at present.
- ❖ Even though the teachers are attending FDP and other quality enhancement programs regularly, considering the current rapidly changing situation, it is urged that priority is accorded to programs that deal with recent developments while selecting.
- ❖ It heartening to see a few faculty members writing text books for UG and PG students.
- ❖ Display board in front of the History department well-conceived and contain important information. Similar effort may be made by other department.
- ❖ Only around 50% of MOUs can be termed active or functional
- ❖ It is disheartening to find that only three teachers accessed N-list publications.
- ❖ Even during peak hours, students were not found to be engaged in academic activities. There is huge gap between classes as reported by students.
- ❖ Absenteeism of students on higher side in many departments.
- ❖ Attendance of students in library is not satisfactory.
- ❖ No innovative approach to Teaching-learning process barring a few exceptions. 80% should be interactive and experiential learning.
- ❖ Effort for developing attributes beyond academic for employment is limited.
- ❖ Power bills are high. Some extra effort for reduction in power bill is necessary
- ❖ As a part of green campus initiative, solar power use, LED seems inadequate.
- ❖ Hostel conditions need improvement. There are certain issues with students as reported which can be handled with proper strategy.
- ❖ Canteen facility is not adequate for around 5000 students and teachers.

SWOC Analysis

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Strength of the Institute

- ❖ High enrolment.
- ❖ Qualified and experienced teachers
- ❖ Environment friendly clean and green campus
- ❖ Inclusivity- catering to diverse students
- ❖ Supportive management and strong alumni.
- ❖ Facilitates ODL learning
- ❖ College has its own brand name (reputation in the society)

Weakness of the institute

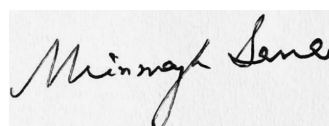
- ❖ Less scope for campus extension
- ❖ Limited research culture
- ❖ Insufficient fund to support research
- ❖ Insufficient data sharing by students lowering placement record
- ❖ Less multidisciplinary effort
- ❖ Fewer initiatives for developing student's competency and skills.
- ❖ Less effort in revenue generation for future

Opportunity

- ❖ Potential to start UG, PG, skill based programme as autonomous college.
- ❖ Strengthening career counseling and placement
- ❖ Collaborating with renown national and international institutions
- ❖ Developing heritage and cultural center for learning and research.
- ❖ Connecting with the community through need based certificate courses for livelihood generation

Challenges

- ❖ Addressing the diverse needs of modern learners
- ❖ Developing a strong and customized research culture
- ❖ Generating funds for future academic and infrastructural growth
- ❖ Providing employment opportunity
- ❖ Securing approval for new PG courses

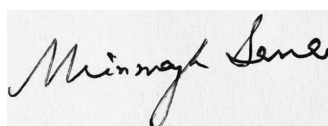





Recommendations:**Academic.**

- ❖ FYUGP course curriculum can embed innovative approach to introduce skill programmes within the frame work of college rules as applicable.
- ❖ A special cell should be in place for handling aspects related to NIRF ranking.
- ❖ In order to facilitate employment following programme may be initiated
 - Centrally managed training centre for competitive examinations.
 - Introduction of Banking, Financial Services, and Insurance (BFSI) skill as a component of course or independently with skill council.
 - Finishing skills embedding IKS for students may be introduced with the help of experts preferably from British Finishing school exposure.
- ❖ Microsoft/ IBM offered courses might be introduced as a part of Industry academia linkage.

Reorganise and develop synergy among departments for better productivity, resource optimization & interdisciplinary research e.g Mathematics, Statistics and Economics may form a cluster; similarly Bioscience cluster etc.
- ❖ Language departments Assamese, Sanskrit, Bengali, Hindi can introduce interdepartmental courses like Learning process, computer programming in Indian language etc. The present Language laboratory may be strengthened, and popularized among students from diverse steams.
- ❖ Appoint Adjunct , Visiting Professors, Professor of practice in selected departments.
- ❖ Open more self-financed professional courses, which may not have restrictions from Govt. in deciding fee structure. This will generate revenue.
- ❖ Assign credit for community engagement in a structured manner.
- ❖ CO/PO matrix may also be mapped with SDGs.
- ❖ Job independent skill development programs need to be included across all departments to improve adaptability, cognitive power and to break the barrier of traditional disciplinary boundary.
- ❖ In all BOS, at least one expert member (Professor) should be inducted from reputed universities outside NE region.



- ❖ It is felt that Google platform (or any other LMS) can be used where teachers can upload class notes, PPTs (public/protected) related class videos for respective classes. Only students of the college can view the protected class notes. Teachers can provide assignment and students can upload these assignments. Evaluation can be done in this module and respective scores will be reflected to respective students and guardian panel. Teachers and students can interact through this platform. Those who are interested in IT as a good practice can initiate the practice on a pilot scale.
- ❖ Departments with low demand ratio can explore possibility to integrate skills for future need to add value and increase demand.
- ❖ Provisions may be made for conducting green audit, energy audit, water audit, material audit and engineering audit at regular interval of 2-3 years and AAA in every academic year.
- ❖ Library may be kept open for longer time after working hours and students may be motivated to visit, particularly hostel students. Library should be developed into an activity center.

Research and Development.

- ❖ Organize project formulation workshop to mentor young faculty & research scholars.
- ❖ Research in humanities should receive more attention. Research on Digital humanities should be initiated on priority. A workshop on digital humanities may be the beginning for awareness.
- ❖ Display available digital resources, more particularly journals under ONOS through the central display system.
- ❖ Number of classes needs to be increased as per UGC recommendation despite other activities including examination.
- ❖ Initiate the process of Central Computational facility equipped with basic softwares. Cluster computing facility will boost research across disciplines.
- ❖ Central Instrumentation facility should be set up installing analytical equipments in a phased manner.

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- ❖ Develop incubation center to strengthen innovation and entrepreneurship ecosystem.
- ❖ There are only 3 ongoing projects in two departments. It is disappointing. Departments should have target to get projects from funding agencies like IMPRINT, STRIDE, SPARC, STARS etc.

Administration and Finance

- ❖ Adopt technology leveraging SAMARTH e.gov suit and deploy the modules namely HR, Finance, Training & placement, Asset management, Research project management etc. A digital cell should expedite the process of automation with an aim for paperless office.
- ❖ Increase the solar power component to at least 30% of the total energy consumption progressively.
- ❖ Formulate IDP covering all the eight enablers as per UGC guidelines as autonomous institution.
- ❖ Open an outlet within college premises for trading products 'Earn while you Learn' program.
- ❖ Set up endowment fund for college development.
- ❖ Internet speed may be increased from 40 mbps to 100 mbps for better computational work
- ❖ May open digital examination center for external examinations for revenue generation.
- ❖ Authorities should incentivize department who are performing well in students' placement, student's progression, community reach out, showing sensitivity to environment and social values.
- ❖ Non-teaching staff covering all sectors should be periodically trained.
- ❖ Student grievance cell can be more sensitive and dynamic. One ombudsman should be appointed as per UGC rule.
- ❖ Regular audit by CA is helpful. Gove audit should be pursued to reduce the gap.
- ❖ Possibility should be explored for acquiring an area of land elsewhere for future expansion. Pending expansion process valuable trees can be planted for revenue generation.

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Examination

- ❖ Develop template and set the instruction including a rubric with examples for question setters as per Blooms Taxonomy maintaining different degree of difficulty.
- ❖ Ensure that question setting is aligned with defined PO/CO
- ❖ Need to ensure that questions are spread over the entire syllabus content.
- ❖ Ensure quality control by appointing question setters from outside as per your convenience, thorough moderation and scrutiny.
- ❖ Appoint external examiner for all practical examinations.

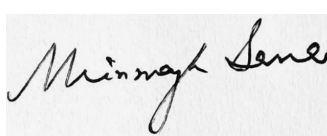
IQAC

- ❖ IQAC need to be strengthened by deeply engaging in all issues.
- ❖ Organize brainstorming workshop on new NAAC methodology, bloom's taxonomy, OBE, ABC & evaluation.
- ❖ Feedback should be analysed and made available to respective faculty members.

General comment

The college is doing well in the traditional sphere of teaching learning, which is evident from the high demand for its programmers. The responsibilities and duties after being elevated to an Autonomous College, however, need to be addressed with the suggestions made above. The College must also embrace the recent developments in the academics and society including the rapid changes seen in the technology field by offering adequate exposure to the teachers and students to face such challenges.

The college largely appears to be disconnected from emerging trends elsewhere. Apart from maintaining traditional excellence, transformative imaginations will come from connecting to the rest of the world in a professional manner. In order to maintain updated environment in academic and professional world, mentors with adequate global exposure should be engaged for some time to develop a culture within to move with time.

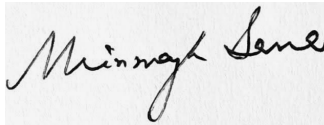


Appreciation

The Principal and his team made the audit process smooth with excellent arrangement. Prompt response post audit on data support by the Coordinator, IQAC is acknowledged



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Expert Member



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Expert Member



Prof. Mridul Hazarika
Chairman

