

In-house Minor Research Project Scheme, 2020

IQAC, DARRANG COLLEGE

**GUIDELINES FOR PROVIDING GRANTS TO FACULTY MEMBERS
FOR MINOR RESEARCH PROJECT**

1. Introduction & Objectives :

To strengthen the research and development (R & D) activities in the institution, IQAC, Darrang College has decided to provide financial assistance under “In-house Minor Research Project Scheme, 2020” to the faculty members to meet their requirements for excellent research in specialized areas.

2. Eligibility Criteria :

All the permanent faculty members / librarian who wish to undertake a Minor Research Project are eligible to apply. The Principal Investigator should publish at least one paper in NeJCR (Published by Darrang College) and should acknowledge IQAC, Darrang College in any publication from the project.

3. Nature of Assistance :

The financial assistance for a research project will be as under:

Minor Research Project in Sciences - Rs. 30,000 /- (Total Five proposals will be selected)

Minor Research Project in Humanities, Social Science, Arts - Rs. 25,000 /- (Total Ten proposals will be selected)

Non-Recurring Grants

a. Equipment (Minor equipments only)

b. Books and Journals

The equipment as well as books & journals grants may be utilized to procure the essential equipments and books & journals needed for the proposed research work. The equipments and books & journals acquired by the Principal Investigator under the Minor Research Project must be deposited in the departmental library or the central library after the completion of the project which will be the institutional property.

Recurring Grants

(a) Contingency

The admissible contingency grant may be utilized on spares for apparatus, photo-stat copies, stationary, computation and printing needed for the project.

(b) Chemicals and Consumables

The amount is to meet expenditure on chemicals, glassware and other consumable items.

(c) Travel and Field Work

The amount allocated under the head travel/field work is to be utilized for data collection and collection of other information related to the project. This should not be used for attending conferences, seminars, workshops and training courses etc.

(d) Tenure and Implementation : One year.

4. Procedure for Applying

All eligible faculty members of the college may submit their Minor Research Proposal applications latest by 30th April, 2020 in the prescribed proforma to the Coordinator, IQAC, Darrang College, Tezpur (Hard copy in duplicate). A soft copy of the proposal should be sent to tamuliphatik@gmail.com.

5. Procedure for Approval

The received proposals will be assessed with the help of a subject expert committee constituted by the IQAC, DC. The final decision will be taken by the IQAC, DC on the basis of recommendations made by the Committee.

6. Procedure for Release of Grants

The first installment of the grant shall comprise of 100% of the Non – Recurring and 50% of the total Recurring grant approved for the total duration of the project. On receipt of Six monthly Progress Report, statement of expenditure and utilization certificate of 1st installment of grant, the remaining 50% of the total recurring grant will be released as final installment.

7. General Information

(a) Project is not transferable in any case.

(b) If a Principal Investigator fails to complete the project, he/she has to refund the entire amount released with interest.

(c) No extension in tenure is permissible in any circumstances.

(d) Following items have to be submitted after completion of the project.

1. Two copies of the final report of project along with a soft copy.

2. A consolidated item wise detailed statement of expenditure incurred during the complete project period in the prescribed proforma.

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IQAC, DARRANG COLLEGE, TEZPUR, ASSAM

FORMAT FOR SUBMISSION OF PROPOSAL FOR MINOR RESEARCH PROJECT

PART – A

1. Subject
2. Area of Specialization
3. Duration
4. Principal Investigator
 - i. Name:
 - ii. Sex: M/F
 - iii. Date of Birth:
 - iv. Category: (GEN/SC/ST/OBC)
 - v. Qualification:
 - vi. Designation:
 - vii. Address:
- Email/Phone:
5. Name of the Department where the project will be undertaken:
6. Teaching and Research Experience of Principal Investigator :
 - (a) Teaching experience: UG _____ Years PG _____ Years
 - (b) Research experience:
 - (c) Publication: Papers Published :
 - Accepted :
 - Communicated :
 - Books Published :
 - Accepted :
 - Communicated :

(Please enclose the list of papers and books published and/or accepted during last five years)

7. Whether the teacher has received support for the research project from any other agency? If so, please indicate:

- i. Name of the agency from which the assistance was approved
- ii. Sanction letter No. and date
- iii. Amount approved and utilized
- iv. Title of the project
- v. In case the project was completed, whether the work on the project has been published

PART – B

Proposed Research Work

- 1. (i) Project Title
(ii) Introduction
(iii) Objectives
(iv) Methodology
(v) Plan of work and targets to be achieved
- 2. Financial Assistance required

Item	Estimated Expenditure
i. Books and Journals	
ii. Equipment, if needed	
iii. Field Work and Travel	
iv. Chemicals and glassware	
v. Contingency	
Total:	

To certify that:

- a. General physical facilities, such as furniture/space etc., are available in the Department.
- b. I shall abide by the rules governing the scheme in case assistance is provided to me for the above project.
- c. I shall complete the project within the stipulated period.
- d. The above research Project is not funded by any other agency.

Signature of Principal Investigator

Head of the Department

