

Attendance Sheet
For
HODs Meeting on 06-11-2025

Sl. No.	Name	Department	Signature
1	Dr. Gakul Kumar Das	Assamese	Gakul Das
2	Dr. Nanda Nath	Bengali	Nanda Nath
3	Mr. J. Basumatary	Bodo	J. Basumatary
4	Dr. Sanjay Kr. Deka	Botany	Sanjay Kr. Deka
5	Dr. Manika D. Kakaty	Biotechnology	Manika D. Kakaty
6	Dr. Pankaj Hazarika	Chemistry	Pankaj Hazarika
7	Dr. Dilip Saikia Dr. Dipanjan Chakraborty	Commerce	Dilip Saikia
8	Mr. Nabajyoti Sarma	Comp. Science	N. Sarma
9	Mrs. A. Bhattarai	English	A. Bhattarai
10	Mr. Prabhat Kr. Singh	Economics	Prabhat Kr. Singh
11	Dr. Mukul Saikia	Education	Mukul Saikia
12	Dr. H.J. Nath	Geography	H.J. Nath
13	Dr. Pranab Kumar Nath	Hindi	Pranab Kumar Nath
14	Dr. Kangkan Deka	History	Kangkan Deka
15	Mrs. Shilpi S. Saikia	C.Science	Shilpi S. Saikia
16	Dr. Barnali Das Deka	Mathematics	Barnali Das Deka
17	Mr. G. Timsina	Nepali	G. Timsina
18	Mr. Arup Kr. Deka	Physics	Arup Kr. Deka
19	Mr. M.J. Patgiri	Pol.Science	M.J. Patgiri
20	Mrs. Swapnalika Goswami	Philosophy	Swapnalika Goswami
21	Dr. Mithu Boro	Psychology	Mithu Boro
22	Dr. Arundhati D. Nath	Statistics	Arundhati D. Nath
23	Dr. Dhrubajit Sarma	Sanskrit	Dhrubajit Sarma
24	Dr. Sofica Ahmed	Sociology	Sofica Ahmed
25	Mr. Abhinav Borah	T.T.M.	Abhinav Borah
26	Mr. Abhijit Das	Zoology	Abhijit Das

6-11-2025

A meeting of all Heads of Departments (HODs) was convened to review the institution's preparedness for the upcoming Academic and Administrative Audit (AAA). The objectives, mandatory requirements, and documentation standards were discussed in detail, with emphasis on updating departmental profiles, faculty data, and teaching plans, research and extension activities, best practices, and evidence-based records. The meeting concluded with a collective resolution to streamline processes, fill any existing gaps, and maintain readiness for smooth and successful AAA evaluation.



Signature

Coordinator
IOAC
DRR College
Telur