



OFFICE OF THE PRINCIPAL
DARRANG COLLEGE (AUTONOMOUS)

ESTD. 1945

03712 314318 (Principal)
Fax no. 03712-224337

darrangcollege@gmail.com

Tezpur, Sonitpur, Assam (784001)

Dc/Gen/F.No. 254/16/2026/112

25-03-2026

Ref :

Date :

NOTICE

As per Govt. of Assam order vide executive letter no. ART-17013/1/2025/12, dated- 17th of September, 2025, all the Grade-III and Grade-IV employee of Darrang College regarding mandatory completion of courses on iGOT (Integrated Government Online Training) Portal. All the employees are requested to Download the **iGOT Karmayogi** App in Google Play Store, Register and attend the course programme.

List of mandatory courses, is attached.

Principal

Darrang College (A), Tezpur

Principal
Darrang College (Autonomous)
Tezpur, Sonitpur, Assam



GOVERNMENT OF ASSAM
ADMINISTRATIVE REFORMS, TRAINING, PENSION AND PUBLIC GRIEVANCES DEPARTMENT
BLOCK-A, FOURTH FLOOR, JANATA BHAWAN :: DISPUR :: GUWAHATI-6
Website: art.assam.gov.in :: Email: artdept.assam@assam.gov.in

EXECUTIVE ORDER

No.ART-17013/1/2025/12

Date: 17th September, 2025

The National Programme for Civil Services Capacity Building (NPCSCB) – Mission Karmayogi, approved by the Union Cabinet on 2nd September 2020, aims to build a citizen-centric and future-ready civil service through a competency-based capacity building approach. Competency-driven capacity building in government employees is being facilitated by way of the iGOT-Karmayogi digital learning platform. This platform offers anytime, anywhere learning on key domain, behavioral, and functional competencies.

2. In order to further underscore the need for continuous, role-specific capacity building, the Government of Assam hereby identified designation-wise courses as curated in consultation with Karmayogi Bharat and aligned to Assam's capacity building requirements on the iGOT-Karmayogi digital learning platform for all state government employees.

3. The Mission seeks to promote a competency-driven approach to capacity building, ensuring continuous, role-specific professional development of government officials. At present, while 4,68,673 state employees are registered on the iGOT-Karmayogi portal, only 1,33,018 are active. Hence, in order to ensure uniformity in professional development and compliance with Government of India guidelines, the completion of the designated courses shall henceforth be mandatory for all employees, as per their cadre/position.

4. Accordingly, the following instructions are issued for strict compliance:

- I. Each Department/Directorate shall ensure that the employees at every level completed the identified designation-wise courses as listed in **Annexure I**. These shall be reflected in the employee's "My iGOT" dashboard once profile details are updated correctly.
- II. All employees shall complete at least 50% of the courses prescribed for them in the FY 2025-26.
- III. The status of course completion will be fetched directly from iGoT and reflected in the Annual Performance Appraisal Report (APAR)/ACR/Annual Appraisal of each employee from the reporting year 2025–26 onwards.

IV. Heads of Departments shall ensure time-bound compliance, departmental monitoring, and necessary facilitation to officers and staff for completing their courses.

5. This Order will come into force with immediate effect. Non-compliance of this Order will be viewed seriously and will be reflected accordingly in the APAR/ACR/ANNUAL APPRAISAL cycle.

Digitally signed by
RAVI KOTA
Date: 17-09-2025
21:54:53

Chief Secretary, Assam

Memo No.ART-17013/1/2025/12-A

Date: September, 2025

Copy for information and necessary action to :-

1. All Senior most Secretary to the Govt. of Assam, Janata Bhawan, Dispur.
2. The Director General of Police, Assam, Ulubari, Guwahati-7
3. The Commissioner & Secretary to the Governor of Assam, Kharghuli
4. The Director of Training, Assam Administrative Staff College, Khanapara.
5. The Secretary, Assam Legislative Assembly, Dispur
6. All Heads of Department.
7. All District Commissioner/Co-District Commissioner, Assam
8. SO to Chief Secretary, Assam for favour of information.
9. PS to Principal Secretary to Hon'ble Chief Minister, Assam for kind appraisal of the Principal Secretary.

By order etc.,

**Digitally signed by
MAHMOOD HASSAN
Date: 18-09-2025
11:00:36**

Secretary to the Govt. of Assam
Administrative Reforms Training
Pension & Public Grievances Department

Annexure-1

Position	Sl No	Course Name	Language	Course provider	Duration
JS & ABOVE	1	Digital Personal Data Protection Act, 2023: An Overview	English	Karmayogi Bharat	1 hr 12 mins
	2	Workplace Wellbeing	English	Harappa Education	1 hr 2 mins
	3	Jan Bhagidari Program	English	Illumine Knowledge Resources	1 hr 20 mins
	4	Personal Finance	English	Zerodha	58 mins 34 secs
	5	Public - Private Partnership	English	ISB Hyderabad	1 hr 50 mins
	6	Understanding and Managing Stress	English	XLRI	50 mins
	7	Evidence Based Policy Making	English	ISB Hyderabad	1 h 38 mins
	8	Purpose Driven Leadership	English	ISB Hyderabad	1 h 55 mins
	9	Data Science for Policy Makers	English	IIT Madras	48 mins 27 s
	10	From Gridlock to Growth: Impact of PRAGATI in India and Beyond	English	Karmayogi Bharat	1 h 16 mins
DIRECTOR S & DEPUTY SECRETARIES	1	Managing & Leading Teams	English	ISB Hyderabad	1 h 40 mins
	2	Jan Bhagidari Program	English	Illumine Knowledge Resources	1 h 20 mins
	3	Personal Finance	English	Zerodha	58 mins
	4	Understanding & Managing Stress	English	XLRI	50 mins

SO/ASO/SR ASST/ JR ASST	1	Basics of Communication	English	IIMC	1 h 10 mins
	2	Jan Bhagidari Program	English	Illumine Knowledge Resources	1 h 20 mins
	3	Personal Finance	English	Zerodha	58 mins
	4	Understanding and Managing Stress	English	XLRI	50 mins
	5	Government E Marketplace	English	ISTM	1 h 9 mins
	6	Investing in Government Schemes	English	Zerodha	1 hr 23 mins
	7	Responsible AI in the Generative AI Era	English	Fractal	1 hr 14 mins
	8	Right of Information Act- Part 1	English	ISTM	55 mins
	9	Right of Information Act- Part 2	English	ISTM	1 hr 22 mins
	10	Self Leadership	English	Art of Living	1 hr 26 mins
MTS/ GRADE IV	1	Basic Computer Course for New Entrants	English	SSB	36 mins
	2	Microsoft Word Beginners	English	Microsoft	2 h 56 mins
	3	Microsoft Excel for Beginners	English	Microsoft	
	4	ChatGPT and Generative AI tools: An Introduction	English	Capacity Building Commission	1 hr 25 mins
	5	Training Programme on eoffice	English	HIPA	52 mins 39 secs
	6	Basics of Communication	English	IIMC	1 hr 10 mins

7	Time Management Skills	English	Indian Railway Institute Of Transport Management (IRITM)	29 mins 5 secs
8	Common Yoga Protocol	Assamese	Moraji Desai National Institute of Yoga (MDNY)	51 mins 53 secs
9	প্রাথমিক জীৱন সহায়	Assamese	NDRF	1 Hour 4 Mins
10	বন্যা	Assamese	NDRF	33 Mins