

DARRANG COLLEGE

TEZPUR-784001, DIST-SONITPUR, ASSAM

Policy for Financial Support to Teaching Staffs



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Policy for Financial Support to Teaching Staffs

Darrang College believes that research and quality improvement in the teaching and learning processes helps to achieve classroom excellence. Globally and nationally, there have been significant reforms in the educational system that has improved accessibility to learning. Teachers now need to be more diverse, versatile, and adaptive as a result of these developments. Faculty members can upgrade their academic knowledge through the well-designed policy of financial support to the faculties.

Policy Statement:

The goal of this policy is to help faculty members to enhance their academic careers. The goal is achieved by offering financial assistance to faculties and encouraging them to attend seminars, symposia, conferences, and workshops held in India. This would promote knowledge exchange, academic development, networking, and increased collaboration. Such interactions and interventions would enhance the professional and personal efficacy of teachers, leading to academic achievements on the part of the institution, the individual, and the students.

Objectives:

Provide financial assistance to all teaching faculty for the following:

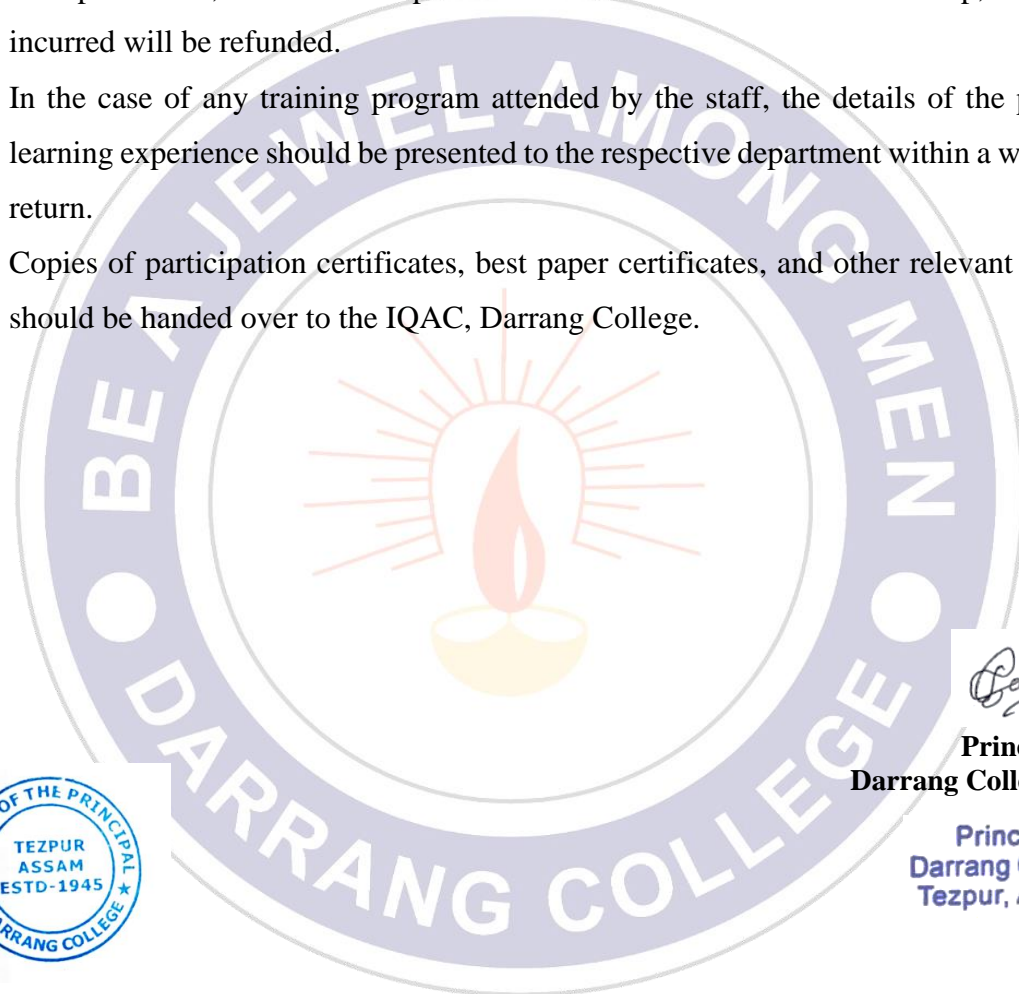
- Attending or participating in seminars, symposia, conferences, workshops, refresher courses, etc.
- Collaborations and Exchange Programs, including internships.
- Encouraging faculty members to apply for travel grant funds.
- Providing financial assistance to faculty members in the form of reimbursement of registration fees and DA/TA to encourage their participation in various conferences and workshops for professional development.
- To provide financial assistance to participate in Professional Development Programs, Capacity Building, Faculty Development Programmes (FDPs), and Management Development Programmes (MDPs).

Procedure for Availing the Grant:

- In case of National Conferences or Seminars, applications should be sent to the Principal at least 15 days in advance with an alternate teaching plan authorized by the respective

Head of Department. The faculty member should also make sure that students' teaching hours are not affected.

- The Research and Innovation Council scrutinizes the applications for their relevance and need.
- If there are multiple applicants from the same department, the principal's decision is final.
- Within a week of returning, the staff member must submit a detailed report along with the bills for reimbursement.
- On submission of original copies of attendance and participation certificates, a statement of expenditures, and a brief report on the Seminar/Conference/Workshop, the expenses incurred will be refunded.
- In the case of any training program attended by the staff, the details of the program or learning experience should be presented to the respective department within a week of their return.
- Copies of participation certificates, best paper certificates, and other relevant certificates should be handed over to the IQAC, Darrang College.



A handwritten signature in black ink, appearing to read "Darrang".

**Principal
Darrang College, Tezpur**

**Principal
Darrang College
Tezpur, Assam**